

Michael F. Collins, Chair
Carole J. Aaron, Vice Chair
Richard A. Dolliver
Scott A. Vogel
Robert M. Whitelaw



Ogunquit Select Board
March 17, 2026
9:00 AM
Ogunquit Fire Department - 2nd Floor
15 School Street, Ogunquit, Maine

EFFECTIVE NOVEMBER 24, 2025 - UNTIL FURTHER NOTICE: All meetings will be held at the Ogunquit Fire Station, Large Meeting Room, 2nd Floor, 15 School Street. Members of the public may attend in person, watch on <https://ogunquitme.portal.civicclerk.com>, or participate remotely via Zoom using the link below.

Connecting by computer or mobile device:

Register in advance or at the time of the meeting:

https://ogunquitpd-org.zoom.us/webinar/register/WN_KeqPns1IQkuTDU5fmy5auQ#/registration

After registering, you will receive a confirmation e-mail with information to join the meeting.

Connecting by landline/telephone:

If you want to call into the meeting, dial:1-312-626-6799 or 1-929-436-2866

Webinar ID: 816 0835 9304

Password: 641577

Agenda

9:00 AM **MEETING**

1. **WELCOME & CALL TO ORDER**

1.1. Roll Call

1.2. Pledge of Allegiance

1.3. **** Duties of the Select Board according to the Ogunquit Town Charter – Article III**

The duty of the Select Board is to execute the will of the people, protect and maintain the assets of the Town and provide leadership and oversight on issues of importance to the Town. The Select Board will abide by and enforce all applicable codes, statutes, and procedural rules. As a policy-making board, the Select Board needs to be responsive to the citizens they serve, the staff they approve, and the Boards they appoint.

2. **CONSENT AGENDA**

* 2.1. Approve Draft Minutes

a. March 3, 2026

* 2.2. Approve Liquor License - Renewal(s)

a. Anchorage by the Sea - 125 Shore Road - Beer, Wine, and Spirits

b. Tin Can Cocktail Club - 237 Main Street - Beer, Wine, and Spirits

* 2.3. Approve Amusement License - Renewal(s)

- a. Anchorage by the Sea - 125 Shore Road
- * 2.4. Adopt a new Public & Private Road Management Policy
 - a. This policy integrates Ogunquit’s 2024 Public Easement Road Policy with the 2025 E-911 Signage Policy to create a unified framework for managing private and public easement roads.
- * 2.5. **MOTION:** *To approve Consent Agenda items 2.1 through 2.4 excluding items _____, if removed.*

3. PUBLIC HEARING & SELECT BOARD VOTE

- 3.1. 2026 Fee Schedule
 - a. Select Board to discuss and receive public input on the Fee Schedule - Paid Parking - Residential and Employees only for the upcoming year.
- 3.2. **MOTION:** *To approve the Fee Schedule Paid Parking - Parking Permits - Residential and Employees only, with changes, for the upcoming year.*
- 3.3. Zoning Map Amendments
 - a. Select Board to discuss and receive public input on Zoning Map Amendments to the Ogunquit Playhouse Property, Map 5, Lot 42-1 and Map 5, Lot 35-B.
 - b. Municipal Officers Certification of Official Text on the Proposed Zoning Map Amendments to Map 5, Lot 42-1 and Map 5, Lot 35-B for the June 6, 2026, Annual Town Meeting.
- 3.4. **MOTION:** *To approve the Official Text of the Proposed Zoning Map Amendments to Map 5, Lot 42-1 and Map 5, Lot 35-B for the Annual Town Meeting – Candidate/Referendum Election scheduled for June 6, 2026.*

4. PRESENTATIONS, PROCLAMATIONS & RESOLUTIONS

- 4.1. Aids Walk/5K, Celine Burrows, Director of Development and Community Engagement, Frannie Peabody Center
 - a. 2026 Aids Walk/5K - May 9, 2026 - Ogunquit Beach
- 4.2. **MOTION:** *To approve/deny the request for the use of Ogunquit Beach for the Aids Walk/5K on May 9, 2026.*

5. UNFINISHED BUSINESS

- 5.1. * Prior Meeting Unanswered Questions

Select Board will address any unanswered questions from the prior meeting.
- 5.2. Special Event Permit Applications – 2026, Chamber of Commerce, Alice Pearce, Executive Director
 - a. Ogunquit Pride
June 5th - June 7th
 - b. BonAire, A Celebration of Ogunquit
June 12th - 13th
 - c. 23rd Annual OgunquitFest
October 23rd - October 25th

- d. 40th Annual Christmas by the Sea
December 11th - December 13th

5.3. **MOTION:** *To Approve/Deny the Special Event Permit for Ogunquit Pride, BonAire, A Celebration of Ogunquit, 23rd Annual OgunquitFest, and 40th Annual Christmas by the Sea.*

5.4. Special Event Permit Application – 2026, Town of Ogunquit, Parks & Recreation Committee

- a. Ogunquit’s Perkins Cove Plein Aire Event (in conjunction with the Ogunquit Chamber of Commerce).

5.5. **MOTION:** *To Approve/Deny the Special Event Permit for Ogunquit’s Perkins Cove Plein Aire Event.*

6. NEW BUSINESS

6.1. Liquor License(s) - Renewal

- a. The Front Porch - 9 Shore Road - Beer, Wine, and Spirits

6.2. Amusement License(s) - Renewal

- a. The Front Porch - 9 Shore Road

Note: The Front Porch Liquor and Amusement licenses are not on the Consent Agenda to allow Select Board Member Vogel to vote on the Consent Agenda and recuse himself from voting on these licenses.

6.3. **MOTION:** *Approve the Liquor License and Amusement License for The Front Porch.*

7. * COMMUNICATIONS

7.1. Payroll Warrants

7.2. Accounts Payable Warrant(s)

8. ** PUBLIC COMMENTS

The Select Board welcomes the public to comment and ask questions about Town related matters, and any items on the agenda including license renewals during public comment. Questions are not always answered immediately; the Select Board has agreed to answer questions by the next regularly scheduled meeting whenever possible. We ask that people keep comments brief and to the point (no more than three minutes and one time per meeting, except when public comment is solicited on specific agenda items) and that your comments be respectful of the community we aspire to. We also ask that if you have a complaint or concern, it would be most helpful if you also offer a solution or solutions. Please begin your comments by stating your name and your affiliation with Ogunquit (i.e., resident, taxpayer, voter, business owner, etc.) or state the Town you are from.

9. *** SELECT BOARD COMMENTS & LIAISON UPDATES** PUBLIC COMMENTS ARE NOT TAKEN ON SELECT BOARD COMMENTS & LIAISON UPDATES.

10. ADJOURN

***Agenda items with an asterisk (*) indicate when public comment is not planned for that specific item.**

**** Please note that the statement(s) will not be read aloud during the meeting.**

Michael F. Collins, Chair
Carole J. Aaron, Vice Chair
Richard A. Dolliver
Scott A. Vogel
Robert M. Whitelaw



Ogunquit Select Board
March 3, 2026
8:45 AM
Ogunquit Fire Department - 2nd Floor
15 School Street, Ogunquit, Maine

Minutes

MEETING - BOARD/COMMITTEE INTERVIEWS

* 1. Committee Interview

1.a. Lisa Parente - Ogunquit Performing Arts (8:45am)

1. WELCOME & CALL TO ORDER

1.1. Roll Call

Members present: Chair Michael Collins, Vice Chair Carole Aaron, members Robert Whitelaw, Richard Dolliver, and Scott Vogel.

Members absent: None

1.2. Pledge of Allegiance

1.3. ** Duties of the Select Board according to the Ogunquit Town Charter – Article III

The duty of the Select Board is to execute the will of the people, protect and maintain the assets of the Town and provide leadership and oversight on issues of importance to the Town. The Select Board will abide by and enforce all applicable codes, statutes, and procedural rules. As a policy-making board, the Select Board needs to be responsive to the citizens they serve, the staff they approve, and the Boards they appoint.

2. TOWN MANAGER REPORT,

Town Manager Matt Buttrick spoke about the following:

* Recent blizzard that had no significant issues in Town.

* The Dunes crossovers have been replaced.

* Waiting for one transition piece from the ramp connections.

* The beach gripping is going well.

* The birds will be returning soon, which means the Town is blocked from doing any significant work on the beach/dunes.

* Status of planting — March 15 deadline and discussions with FEMA; may need to wait until fall.

- * Dunaway Center is coming along — finished concrete work and pit for the elevator. Still tracking for a May/June time to re-open.
- * Asking the Select Board to provide an alternate site for the June Annual Town Meeting.
- * Work is being done in regard to the playground.
- * The Department heads responses to questions from the Budget Review Committee and sharing those responses with the Budget Review Committee members.
- * Discussed the new budget process this cycle.

Member Whitelaw asked about FEMA funding during the partial government shutdown. Treasurer Cummings said they did receive approval from FEMA.
Chair Collins asked if the Budget Review Committee would have the Department Heads' responses by the next BRC meeting on Thursday. Town Manager Buttrick said they would.

3. FINANCE REPORT,

- 3.1. Treasurer to update the community and the Select Board on the revenues and expenditures for the Town
Treasurer Cummings spoke about the following:
- * Where Departments are in regard to spending.
 - * That the miscellaneous revenue is over-collected by about \$85,000.
 - * The due date for taxes is coming up soon (April 15).
 - * Fifty percent of taxes have been collected.

4. CONSENT AGENDA

- * 4.1. Approve Draft Minutes
 - 4.1.a. February 3, 2026
- * 4.2. Approve Liquor License - Renewal(s)
 - 4.2.a. LaPizzeria - 239 Main Street - Beer, Wine, and Spirits
- * 4.3. Prior Month Donations
 - 4.3.a. Acceptance of donations for February 2026.
- * 4.4. Authorization to Donate Surplus Equipment
 - 4.4.a. Select Board to authorize the Fire Chief to donate surplus equipment to the York County Regional Training Center. (Memo attached)

* 4.5. 2026 Town Holiday Schedule

4.5.a. Board to set the Holiday Schedule for calendar year 2026. (Memo attached)

* 4.6. Appointments

4.6.a. Confirm Town Manager's Appointment of Tyler McOsker - Code Enforcement Officer, License Plumbing Inspector, and Health Officer - Term to expire April 30, 2029.

* 4.6.b. According to MRSA Title 21-A § 503. A, the municipal officers shall appoint election clerks no later than May 1 of each general election year to serve at the town's voting place(s). Appointments to serve as election clerks for the Town of Ogunquit during 2026 - 2028.

* 4.6.b.

<u>Democrats</u>	<u>Republicans</u>	<u>Green Independent</u>	<u>Unenrolled</u>
Elaine Cooper	Jodie Luker	Paul Jean	Kay Hamlin
Barbara Ferraro			Evan Leach
Mark MacLeod			Tracey-Ann Leach
Pamela Maynard-Meller			Patricia Martel
Robin Millward			Michele Picard
Joann Resta			

4.6.c. Appoint Lisa Parente - Ogunquit Performing Arts Committee - Full Member - Term expires June 30, 2028.

* 4.7. **MOTION:** To approve Consent Agenda items 4.1 through 4.6 excluding items _____, if removed.

Motion: To approve Consent Agenda items 4.1 through 4.6.

By: Carole Aaron

Seconded: Scott Vogel

Yes: Michael Collins, Carole Aaron, Scott Vogel, Robert Whitelaw

No: None

Abstain: Richard Dolliver

5. PUBLIC HEARING & SELECT BOARD VOTE

5.1. Annual Town Meeting – Candidate/Referendum Election, Wells-Ogunquit CSD Budget Validation – Referendum Election, and Ogunquit Sewer District – Candidate Election

(NOTE: Wells-Ogunquit CSD Budget Validation and Ogunquit Sewer District is not part of the Public Hearing and is intended for informational purposes only).

Chair Collins opened the Public Hearing at 9:16 am.

There was no input from the public.
Chair Collins closed the Public Hearing at 9:16 am.

Town Clerk Christine Murphy then spoke about the following:

* That the town needs to apply to the state to change the voting location and this must be done 60 days prior to the election.

- 5.1.a. To set the date, location, and polling hours for the Annual Town Meeting Candidate/Referendum Election. **NOTE:** Change of location to Ogunquit Fire Department — 1st Floor, 15 School Street, Ogunquit, ME.
- 5.1.b. To set the date, location, and polling hours for the Wells-Ogunquit Budget Validation Referendum Election. **NOTE:** Change of location to Ogunquit Fire Department — 1st Floor, 15 School Street, Ogunquit, ME.
- 5.1.c. To set the date, location, and polling hours for the Ogunquit Sewer District – Candidate Election. **NOTE:** Change of location to Ogunquit Fire Department — 1st Floor, 15 School Street, Ogunquit, ME.

- 5.2. **MOTION:** *To hold the Annual Town Meeting – Candidate/Referendum Election, the Wells-Ogunquit CSD Budget Validation – Referendum Election, and the Ogunquit Sewer District – Candidate Election on Tuesday, June 9, 2026, at the Dunaway Community Center, 23 School Street, with polling hours from 8:00 am to 8:00 pm.*
Motion: To hold the Annual Town Meeting, Candidate/Referendum Election, the Wells-Ogunquit CSD Budget Validation - Referendum Election, and the Ogunquit Sewer District - Candidate Election on Tuesday, June 9, 2026, at the Fire Station, 15 School Street, with polling hours from 8:00 am to 8:00 pm.

By: Richard Dolliver
Seconded: Scott Vogel

Yes: Michael Collins, Carole Aaron, Richard Dolliver, Scott Vogel, Robert Whitelaw
No: None
Abstain: None

5.3. Chapter 91 - Harbor and Watercraft Ordinance

- 5.3.a. Chapter 91 — Harbor and Watercraft — Article 5 - Float regulations; docking fees — §91-5.A(1). Harbormaster Erin Gott said that the change is to make the docking time 30 minutes for all vessels.
Chair Collins opened the Public Hearing at 9:23 am.
There was no input from the public.
Chair Collins closed the Public Hearing at 9:23 am.

5.3.b. Municipal Officers Certification of Official Text on the Proposed Amendment to Chapter 91 – Harbor and Watercraft Ordinance for the June 6, 2026, Annual Town Meeting.

5.4. **MOTION:** *To approve the Official Text of the Proposed Ordinance Amendment to Chapter 91 – Harbor and Watercraft Ordinance for the Annual Town Meeting – Candidate/Referendum Election scheduled for June 6, 2026.*

Motion: To approve the Official Text of the Proposed Ordinance Amendment to Chapter 91 - Harbor and Watercraft Ordinance for the Annual Town Meeting - Candidate/Referendum Election scheduled for June 9, 2026.

By: Carole Aaron

Seconded: Scott Vogel

Yes: Michael Collins, Carole Aaron, Richard Dolliver, Scott Vogel, Robert Whitelaw

No: None

Abstain: None

5.5. Chapter 210 - Vehicles and Traffic

5.5.a. Chapter 210 - Vehicles and Traffic, Article 12.3.G(4) - Perkins Cove annex parking.

NOTE: Per MRSA 30-A §3009, the Select Board has the authority, after a Public Hearing, to change the Vehicles and Traffic Ordinance. This section will not be on the June ballot.

Harbormaster Gott said that there are six or seven parking spaces between the Harbormaster Shack and the bridge and that these spots would be designated for permanent parking only. The spots would be available to people with placards, stickers, commercial vessels and shop owners for two hours at no charge.

Chair Collins opened the Public Hearing at 9:33 am.

Amy Forbes, resident re-iterated that residents of the Cove can park overnight. She said her concern is that the fisherman and some businesses use those spots and that customers cannot park there.

Chair Collins closed the Public Hearing at 9:35 am.

Member Whitelaw said that, based on what was said by participants, the item should be sent back to the Harbor Committee for clarification.

Chair Collins asked Town Clerk Murphy to record the Select Board questions and forward them to the Harbor Committee.

Member Dolliver said he would reach out to the chair of the Harbor Committee.

The goal is to come back to the Select Board with a clear plan. There was a further discussion by the Select Board.

5.6. **MOTION:** *To approve the Proposed Ordinance Amendment to Chapter 210 - Vehicles and Traffic.*

Motion: To table the proposed Ordinance Amendment for further discussion and study by the Harbor Committee.

By: Richard Dolliver

Seconded: Scott Vogel

Yes: Michael Collins, Carole Aaron, Richard Dolliver, Scott Vogel, Robert Whitelaw

No: None

Abstain: None

6. PRESENTATIONS, PROCLAMATIONS & RESOLUTIONS

- 6.1. Special Event Permit Applications – 2026, Chamber of Commerce, Alice Pearce, Executive Director Alice Piece, Executive Director of the Ogunquit Chamber of Commerce and AJ Kubasti presented information about the following events:

* Ogunquit Pride with the addition of a 5K race (Rhett's Roost)

* BonAire

* OgunquitFest

* Christmas by the Sea

She also mentioned a farmer's market. Matt mentioned that there is already permission for a farmer's market with the Select Board needing to set the rules.

Member Whitelaw said the Board should look at each event separately. He specifically mentioned BonAire and said that there is no draw, said they would evaluate the event, and asked why they would continue as is. He had questions about the 5K race and Alice said it was under the Chamber's permit.

There was some Select Board discussion about the 5K race and the need for more details.

- 6.1.a. Ogunquit Pride
June 5th - June 7th

- 6.1.b. BonAire, A Celebration of Ogunquit
June 12th - 13th

- 6.1.c. 23rd Annual OgunquitFest
October 23rd - October 25th

- 6.1.d. 40th Annual Christmas by the Sea
December 11th - December 13th

- 6.2. ***MOTION:*** To Approve/Deny the Special Event Permit for Ogunquit Pride, BonAire, A Celebration of Ogunquit, 23rd Annual OgunquitFest, and 40th Annual Christmas by the Sea.

Motion: To table the Special Event Permit for Ogunquit Pride, BonAire, OgunquitFest and Christmas by the Sea until the next Select Board meeting on March 17, 2026..

By: Richard Dolliver

Seconded: Scott Vogel

Yes: Michael Collins, Carole Aaron, Richard Dolliver, Scott Vogel, Robert Whitelaw
No: None
Abstain: None

6.3. Special Event Permit Application – 2026, Town of Ogunquit, Parks & Recreation Committee

6.3.a. Ogunquit’s Perkins Cove Plein Aire Event (in conjunction with the Ogunquit Chamber of Commerce).
There was discussion around outside sales with the Select Board and Amy Forbes.

6.4. **MOTION:** *To Approve/Deny the Special Event Permit for Ogunquit’s Perkins Cove Plein Aire Event.*
Motion: To table the Special Event Permit for Ogunquit's Perkins Cove Plein Aire Event until the next Select Board meeting on March 17, 2026.
By: Richard Dolliver
Seconded: Carole Aaron

Yes: Michael Collins, Carole Aaron, Richard Dolliver, Scott Vogel, Robert Whitelaw
No: None
Abstain: None

7. UNFINISHED BUSINESS

7.1. * Prior Meeting Unanswered Questions
Select Board will address any unanswered questions from the prior meeting.
None.

8. NEW BUSINESS
None.

9. * COMMUNICATIONS

9.1. Payroll Warrants

9.1.a. February 12, 2026

9.1.b. February 19, 2026

9.1.c. February 26, 2026

9.2. Accounts Payable Warrant(s)

- 9.3. Law Enforcement Torch Run - Super Plunge for Special Olympics Maine
Deputy Chief Wade spoke about this event.
* 24-hours long, with participants going in the ocean one time per hour.
* Hosted by the Law Enforcement Torch Run.
* Benefits Special Olympics.
* Raised over \$80,000 last year.
* Supported by local businesses.

10. ** PUBLIC COMMENTS

Barbara Ferraro, said that farmers markets are regulated by state statute. She also questioned why the Town is paying for Chamber events.

11. * SELECT BOARD COMMENTS & LIAISON UPDATES

Member Whitelaw said he supports the Chamber and what they do for the community and that is one of the reasons we share the expenses.

Member Vogel said he agreed with member Whitelaw, but clarity is needed on what the special events permit include.

Chair Collins stressed the importance of crossing T's and dotting I's in regard to making sure that requests are clear before the Select Board votes on them. He then brought up the Stearns Road parking (he received an email about it) and whether there would be a lottery this year.

As Member Dolliver had to left, Chair Collins brought up the passing of Marcy Smith who owned the camera shop in Cricket's Corner.

Chair Collins then read an email he sent to the Select Board and Budget Review Committee: Just wanted to make you all aware that during the Select Board comments tomorrow, I will be asking that Budget Review and the Select Board consider the possibility of a public workshop prior to our final votes on the FY27 budget. I think if there are potential negotiations for consideration for this process, this would be a good forum to do it. It's a public forum, we could have open discussions. I hope going forward, you'll consider supporting this as an addition to the process. He said that Barbara Ferraro, Budget Review Committee chair, said she would discuss it at their next meeting.

12. ADJOURN

Motion: To adjourn.

By: Scott Vogel

Seconded: Carole Aaron

Yes: Michael Collins, Carole Aaron, Scott Vogel, Robert Whitelaw

No: None

Abstain: None

Member Dolliver was not present for the vote.

I, Ilene Kanoff, hereby certify that the following was a true and correct extract of the meeting minutes of the Town of Ogunquit Select Board held on Tuesday, March 3, 2026.

Ilene Kanoff

Beautiful Place by the Sea

OGUNQUIT LIQUOR LICENSE APPLICATION

NEW RENEWAL FOR THE YEAR: 2026
 CURRENT LICENSE EXPIRATION DATE: 03-23-2026

BUSINESS NAME: Anchorage by the Sea
 APPLICANT: Giri Anchorage Operating LLC
 EMAIL: msangani@girihotels.com
 BUSINESS REG #: 70819 ISSUE DATE: 06/30/2025 MAP: 06 LOT: 074
 OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: 190

NOTE - SPECIAL ATTENTION

Applicants must procure the signatures of the following Town Official, submit an original drawing at a scale of one inch (1") equals ten feet (10') of all areas on the premises which are open to the public, and return said drawing with this completed application to the Town Clerk before being scheduled by the Select Board for approval. APPLICATIONS MUST BE SUBMITTED NINETY (90) DAYS PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		YES	NO	YES	NO	
Police Chief	<i>Ashley Wade</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	02/26/2026 9:34 AM EST
Fire Chief	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	03/03/2026 4:43 AM EST
Code Officer	<i>Tyler McOsker</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	02/26/2026 9:19 AM EST

**ATTENDANCE AT PUBLIC MEETING MAYBE REQUIRED
 PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING**

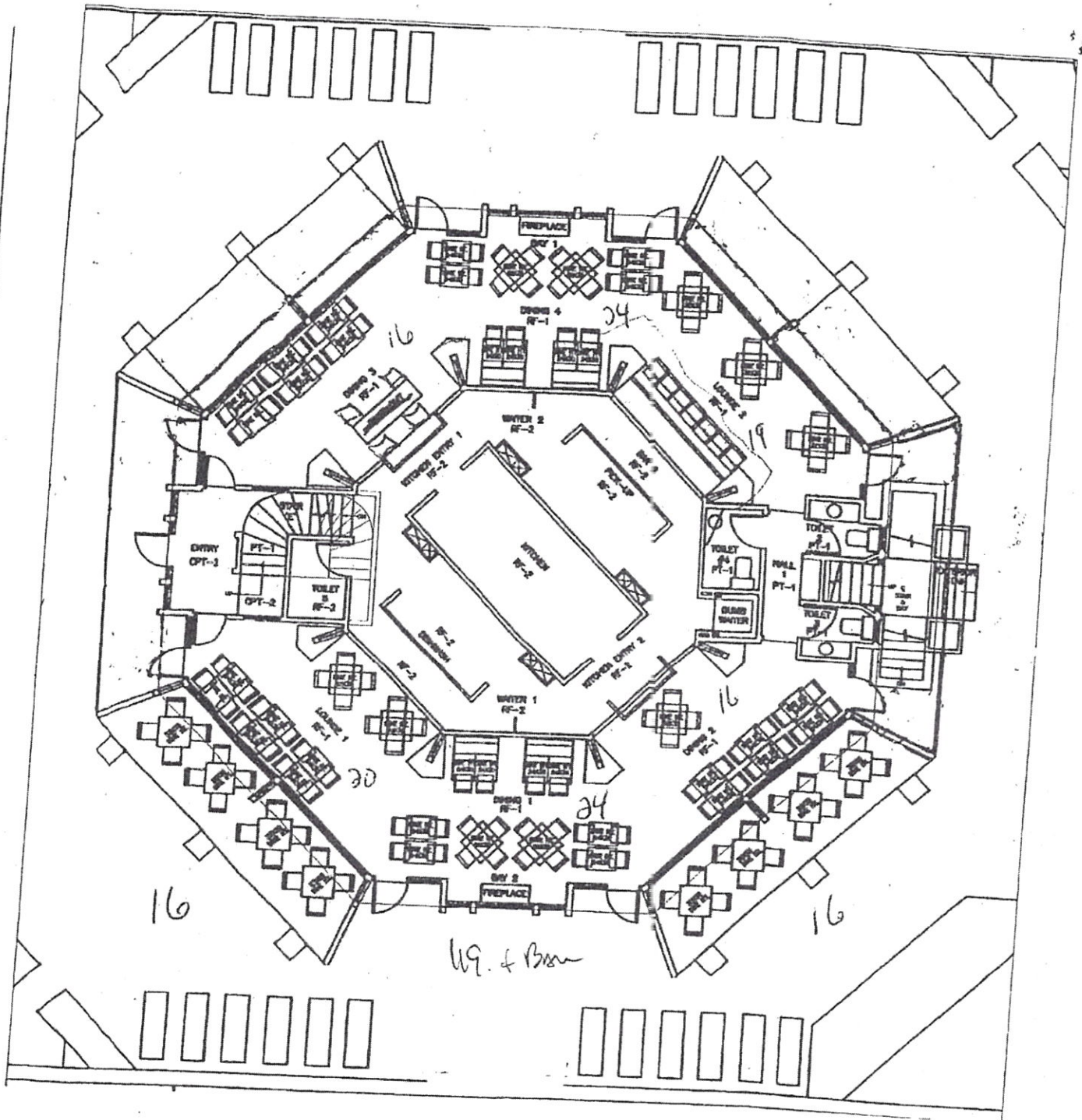
I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of the business, or structural change(s) to the building(s) housing the business. Knowingly supplying false information on this application is a Class D offense under the Criminal Code and is punishable by confinement of up to one (1) year or by a monetary fine of up to \$500 or both.

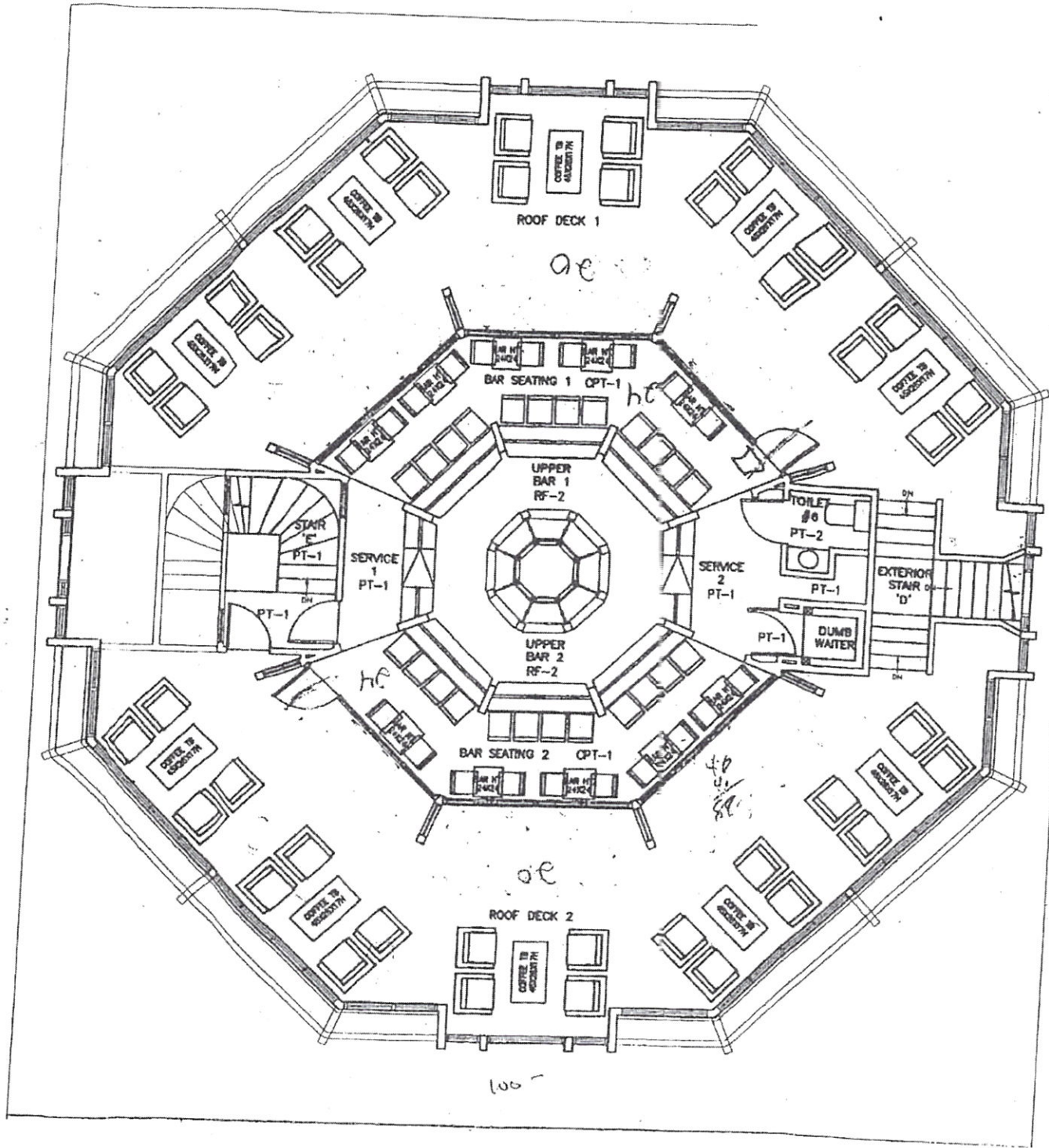
[Signature] | *[Signature]*
 APPLICANT'S SIGNATURE

FOR OFFICE USE ONLY

Application Fee: \$225.00 Date Paid: 02.25.26 Check/Cash Check #: CC
 Background Check Fee: \$ 84.00 (\$21.00 per person listed on application) # 443094780
 Business Reg. Fee: \$200.00 Paid prior to Liquor Application? YES NO
 TOTAL PAID WITH APPLICATION: \$ 309.00 Received by: CLM
 (Town Clerk's Office)
 DATE HEARD: N/A APPROVED: _____ DENIED: _____

Office





Beautiful Place by the Sea

OGUNQUIT LIQUOR LICENSE APPLICATION

NEW RENEWAL FOR THE YEAR: 2026
 CURRENT LICENSE EXPIRATION DATE: 5/19/26

BUSINESS NAME: Tin Can Cocktail Club
 APPLICANT: Ross LeBlanc
 EMAIL: ross@tin-can-mobilebar.com
 BUSINESS REG #: A-057 209 ISSUE DATE: 7/30/25 MAP: 007 LOT: 126
 OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: 1237 Main St.

NOTE - SPECIAL ATTENTION

Applicants must procure the signatures of the following Town Officials, submit an original drawing at a scale of one inch (1") equals ten feet (10') of all areas on the premises which are open to the public, and return said drawing with this completed application to the Town Clerk before being scheduled by the Select Board for approval. APPLICATIONS MUST BE SUBMITTED NINETY (90) DAYS PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		YES	NO	YES	NO	
Police Chief	<i>John Lizanes</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	03/13/2026 1:13 PM
Fire Chief	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	03/13/2026 1:21 PM
Code Officer	<i>Tyler McSkier</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	03/13/2026 1:35 PM

**ATTENDANCE AT PUBLIC MEETING MAYBE REQUIRED
 PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING**

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of the business, or structural change(s) to the building(s) housing the business. Knowingly supplying false information on this application is a Class D offense under the Criminal Code and is punishable by confinement of up to one (1) year or by a monetary fine of up to \$500 or both.

[Signature]
 APPLICANT'S SIGNATURE

FOR OFFICE USE ONLY

Application Fee: \$225.00 Date Paid: 3/13/26 Check/Cash Check #: cc
 Background Check Fee: \$ 21.00 (\$21.00 per person listed on application)
 Business Reg. Fee: \$ 200.00 Paid prior to Liquor Application? YES NO
 TOTAL PAID WITH APPLICATION: \$ 246.00 Received by: [Signature]
 (Town Clerk's Office)
 DATE HEARD: N/A APPROVED: _____ DENIED: _____

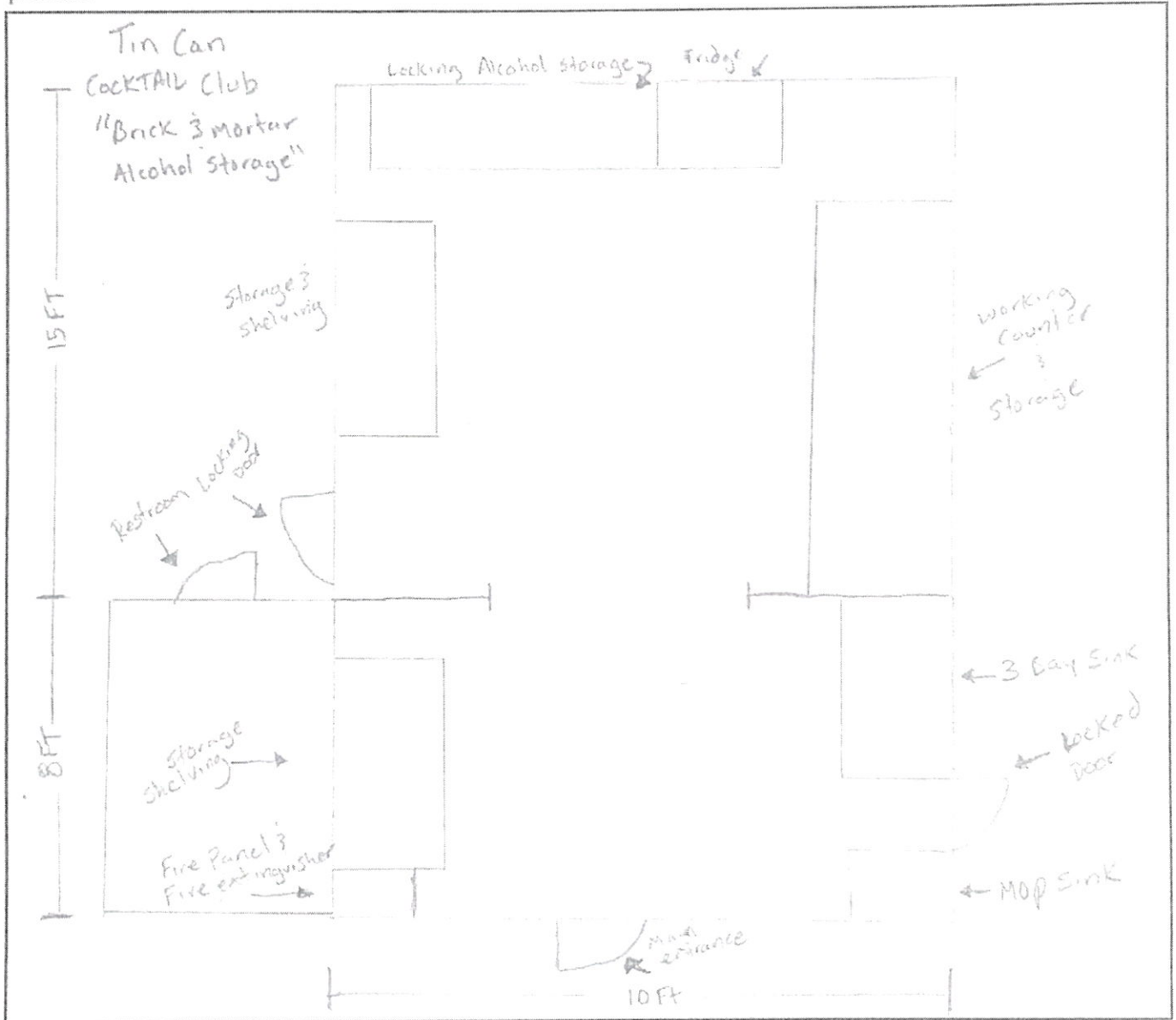


STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Beautiful Place by the Sea

OGUNQUIT AMUSEMENT LICENSE APPLICATION

NEW RENEWAL FOR THE YEAR: 2026

Business Name: Anchorage by the Sea

Business Address: 125 Shore Road, Ogunquit

Business Phone #: 207-646-9384 Home Phone #:

Applicant: Giri Anchorage Operating LLC

Address: 2300 Crown Colony Drive, Suite 203, Quincy MA 02169

Business Reg. #: 9 ~~703~~ Issue Date: 6/30/2025 Map: 06 Lot: 074

Occupancy Load established by the Ogunquit Fire Chief: 190

Nature of Business: Resort / Restaurant

Form of Entertainment: (Please be specific) Jazz, Acoustic, Guitar

Has your License to conduct this business ever been denied, suspended, or revoked?

Yes [] No []

If, YES, please explain: _____

Have you, any partners, or corporate officers even been convicted of a felony?

Yes [] No []

If, YES, please explain: _____

NOTE - SPECIAL ATTENTION

APPLICATION MUST BE SUBMITTED NINETY DAYS (90) PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

Please consult Chapter 14 of the Ogunquit Municipal Code for all provisions applicable to this license.

"Entertainment" is defined as follows in said Code:

"Entertainment shall include dancing by and for patrons, any music, videogames, devices, machines and any other amusement, performance, exhibition, diversion or other activity with an entertainment value whether provided for or used by patrons, independent contractors, employees or proprietors. Entertainment shall not include televisions or radios nor shall it include "background music" meaning music not involving live performers and not used for dancing and which music is only incidental to the primary activity offered."

ATTENDANCE AT PUBLIC MEETING MAYBE REQUIRED

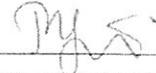
PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of the business, or structural change(s) to the building(s) housing the business since _____

(Insert date when change was made)



PROPERTY OWNER'S SIGNATURE




APPLICANT'S SIGNATURE

THE FOLLOWING MUST BE SUBMITTED WITH THIS APPLICATION:

1. All applications shall be accompanied by two (2) scale drawings at a scale of one (17") inch to ten (10') feet depicting the floors of the building in which the entertainment is to be located, all entrances and exits and all areas open to patrons indicating in each area the use made by patrons and indicating the floors and areas for which the applicant seeks a license.
2. Applicants for video game entertainment shall present, to scale, floor plans depicting the location and floor area of these devices and the location of the supervisor(s). Machines shall be listed by function and serial number.
3. Applicants for patron dancing entertainment shall present to scale floor plans depicting the location and size of the dance floor(s).
4. Each application shall constitute a new application and all required information must be included. Licenses expire on May 31st of each year.

FOR OFFICE USE ONLY

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		Yes	No	Yes	No	
Police Chief	<i>Ashtley Wade</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	02/26/2026 9:34 AM EST
Fire Chief		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	03/03/2026 4:43 AM EST
Code Officer	<i>Tyler McOster</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	02/26/2026 9:19 AM EST
Received by: <i>cm</i>		Fee \$: <i>135.00</i>		Date Paid: <i>02-26-26</i>		Check / Cash: <i>CC</i>
Filed with Liquor License Application <input checked="" type="checkbox"/>						# <i>43143715</i>
Date Heard: <i>N/A</i>		Date Approved: _____		Date Denied: _____		
OGUNQUIT BOARD OF SELECTMEN						

Town of Ogunquit, Maine

Public & Private Road Management Policy – Executive Summary and Addenda

Executive Summary

This policy integrates Ogunquit’s 2024 Public Easement Road Policy with the 2025 E-911 Signage Policy to create a unified framework for managing private and public-easement roads. It ensures consistent standards for maintenance eligibility, public-safety access, and signage compliance across all road types. The policy formalizes procedures for the installation and maintenance of E-911 street-name signs, clarifies cost recovery mechanisms, and defines the legal responsibilities of property owners and the Town.

Key updates include:

- Establishment of uniform E-911 signage standards for all private and easement roads.
- Authorization for Town installation of signage with owner permission or recorded easement.
- Defined cost-recovery model for fabrication, installation, and inspection.
- Clarified liability, hold harmless, and enforcement provisions.
- Consolidation of all relevant templates and forms for public ease of use.

This policy improves safety, ensures compliance with MUTCD and State E-911 standards, and streamlines Town administrative procedures. Fiscal impacts are limited to staff time and recoverable installation costs. Staff recommend Select Board adoption.

Town of Ogunquit, Maine

Public & Private Road Management Policy

Status: Draft for Select Board Consideration

Authority: 30-A M.R.S. §3001; 30-A M.R.S. §3110; MUTCD (as adopted by MaineDOT); Town of Ogunquit Charter and Ordinances; Ogunquit Public Easement Road Policy (2024).

Effective Date: [Month Day, 2025]

1. Purpose

This policy establishes comprehensive standards and procedures for the management, maintenance, and signage of private roads and public-easement roads in Ogunquit. It integrates the requirements of the Town's Public Easement Road Policy (2024) and the E-911 Signage Policy to ensure consistency, safety, and compliance with State and federal standards.

2. Definitions

- Town Way – A road accepted and maintained by the Town for public use.
- Public Easement – A private road over which the Town holds an easement for limited maintenance and/or public passage.
- Private Road – A privately owned and maintained way not accepted by the Town, whether or not subject to a recorded easement.
- Road Association – The legal entity responsible for collective maintenance of a private road.
- E-911 Sign – A street-name sign consistent with MUTCD standards used for emergency response identification.

3. Acceptance & Maintenance of Public-Easement Roads

The Select Board may accept a road as a public easement upon petition by the property owners and recommendation from the Town Manager and Public Works Director. The following criteria apply:

- Minimum width 14 feet of travel surface with adequate drainage.
- Minimum 12-inch compacted gravel base.
- Safe turnaround for emergency and plow vehicles.
- At least three occupied dwellings or demonstrated public interest.
- Recorded easement deed granting rights to the Town.
- Signed Hold Harmless and Indemnification Agreement from property owners.

Acceptance authorizes limited Town maintenance, typically winter plowing and sanding only. Grading, resurfacing, and drainage work remain the responsibility of owners or road associations.

4. Private Roads Not Accepted for Maintenance

Private roads that are not accepted as public easements remain under full ownership and maintenance responsibility of abutters or associations. The Town assumes no liability for condition or access. However, E-911 compliance and public-safety access standards still apply.

5. E-911 Signage Standards

All private and public-easement roads serving two or more addressed structures shall have E-911 compliant street-name signs. Signs must conform to MUTCD D3-1 type specifications with white legend on green background unless otherwise directed by the Town. The Town may authorize blue background or “PVT” tabs for private roads.

6. Installation & Permission

The Town may fabricate and install street-name signs for private or easement roads with either a recorded signage easement or a signed permission (license) letter from the owner or association. Signs located within a public easement or right-of-way do not require additional owner consent.

7. Cost Recovery & Procurement

Property owners or associations shall pay a cost-recovery fee for fabrication and installation when performed by the Town. Fees include materials, hardware, labor, vehicle time, and administrative overhead. The Select Board shall establish and amend fees by order. Owners may alternatively provide compliant signs subject to Town inspection.

8. Maintenance & Enforcement

Owners or associations are responsible for maintaining signs in good condition. The Town may remove or replace damaged, noncompliant, or confusing signage and bill the actual cost when required for public safety. Unauthorized removal of Town-installed signs may be referred for enforcement.

9. Liability & Hold Harmless

For public-easement roads, property owners shall execute a Hold Harmless and Indemnification Agreement protecting the Town from claims related to maintenance operations. The Town shall not be liable for road condition, access, or private damages beyond acts of gross negligence.

10. Appeals & Amendments

Administrative decisions under this policy may be appealed to the Select Board. The Board may amend this policy following notice and public hearing.

Exhibit A – Technical Specifications

- Sign type: MUTCD D3-1 or D3-1a
- Letter height: 6” upper / 4.5” lower (8”/6” on higher-speed approaches)
- Material: High-intensity prismatic reflective sheeting
- Mounting height: 7 ft urban, 5 ft rural

- Orientation: Parallel to named street
- Posts: Breakaway, galvanized or Town-approved equivalent

Exhibit B – Fee Schedule (Select Board Order)

- Town-installed sign: Actual material and labor cost + 10% administrative fee, minimum \$__ per location
- Inspection (owner-supplied): Actual staff time, 1-hour minimum \$__
- Replacement (Town-initiated): Actual cost billed to owner/association

Exhibit C – Owner Permission Letter Template

[Text identical to previous draft, providing revocable permission to the Town to install and maintain signage on private property.]

Exhibit D – Signage Easement (Short Form)

[Recordable form granting nonexclusive rights for E-911 signage installation, maintenance, and replacement, running with the land.]

Adopted this __ day of _____, 2025 by the Ogunquit Select Board.

Chair: _____ Clerk: _____ Attest: _____

Addendum A – E-911 Signage Technical Standards

All street-name signs shall conform to MUTCD D3-1 or D3-1a specifications and Town standards:

- Legend: White reflective lettering on green background; blue/white or “PVT” tab may be used for private roads.
- Font: Series C or D (MUTCD standard).
- Letter height: 6” uppercase / 4.5” lowercase (8”/6” on higher-speed approaches).
- Reflectivity: High-intensity prismatic (minimum Type IV sheeting).
- Mounting height: 7 ft bottom-of-sign in urban/pedestrian areas; 5 ft rural minimum.
- Mounting: Parallel to the named street; clear of obstructions.
- Posts: Breakaway galvanized steel or Town-approved equivalent.

Addendum B – Fee Schedule

To be adopted by Select Board order and updated as needed:

- Town-installed sign: Actual materials + labor + equipment + 10% administrative fee; minimum \$__ per location.
- Inspection (owner-supplied sign): Actual staff time, 1-hour minimum \$__.
- Replacement (Town-initiated for safety): Actual cost billed to owner/association.
- Fee adjustments: Authorized by Select Board vote per 30-A M.R.S. §3001.

Addendum C – Owner Permission (License) Letter

I/We, the undersigned owner(s) or duly authorized representative(s) of the road/association identified below, hereby grant permission to the Town of Ogunquit to install, access, maintain, and replace an E-911 street-name sign at the described location. This permission constitutes a revocable license, terminable with 60 days' written notice to the Town, unless superseded by a recorded easement.

Property: _____
Road Name: _____
Location of Sign: _____

Owner/Association: _____
Signature/Date: _____
Mailing Address/Phone/Email: _____

Approved as to location and specifications:
Public Works Director: _____
Date: _____

Addendum D – Recordable Signage Easement (Short Form)

Grantor(s): [Owner(s) as named on deed]

Grantee: Town of Ogunquit, a municipal corporation

Purpose: Installation, access, maintenance, and replacement of an E-911 street-name sign and post.

Location: As shown on attached Exhibit A sketch/metes-and-bounds.

Terms: Nonexclusive easement; runs with the land; no compensation; Town assumes no liability beyond gross negligence; Grantor reserves all other rights consistent with this easement.

Executed this ___ day of _____, 2025.

[Notary acknowledgment block]

Addendum E – Hold Harmless & Indemnification Agreement

This Agreement is entered into between the Town of Ogunquit and the property owners/road association of [Road Name]. In consideration for limited Town maintenance of the subject road as a public easement, the undersigned agree to defend, indemnify, and hold harmless the Town, its officers, employees, and agents from any claims, damages, or liabilities arising out of or related to Town operations on the road.

This agreement does not convey ownership or alter the private status of the road. The Town shall not be responsible for road condition, structural failure, or damages except in cases of gross negligence.

Executed this ___ day of _____, 2025.

Property Owner(s) / Association:

Town of Ogunquit:

Town Manager

Date: _____



**TOWN OF OGUNQUIT
NOTICE OF PUBLIC HEARING**

This meeting is being held at the Ogunquit Fire Department – 2nd Floor. Members of the public may attend in person or remotely via Zoom using the link below.

*The Municipal Officers of the Town of Ogunquit will hold a Public Hearing at **9:00 am** on **Tuesday, March 17, 2026**, in the Ogunquit Fire Department – 2nd Floor, 15 School Street, Ogunquit, Maine, to receive public input on the Town of Ogunquit Fee Schedule for Paid Parking – Parking Permits – Residential and Employees only.*

Christine L. Murphy

Christine L. Murphy, Town Clerk

Ashley Wade

Ashley Wade, Deputy Police Chief

Posted: March 10, 2026

Dunaway Town Office

Ogunquit Post Office

Ogunquit Transfer Station

WOGT

Connecting by computer or mobile device: Register in advance or at the time of the meeting:

https://ogunquitpd-org.zoom.us/webinar/register/WN_KeqPns1IQkuTDU5fmy5auQ

After registering, you will receive a confirmation e-mail with information to join the meeting.

Connecting by landline/telephone:

If you want to call into the meeting, dial:1-312-626-6799 or 1-929-436-2866

Webinar ID: 816 0835 9304

Password: 641577

The public portions of this meeting will be live-streamed on the Town website <https://ogunquitme.portal.civicclerk.com> and recorded for future viewing

210. Vehicles and Traffic – Municipal Parking

Code	Item	Fee / Notes
210-12.4	Paid Parking Season	04/18/2025 – 10/31/2025
	<u>Parking Permits</u>	
-	Full-Time Residents: 1st Decal	Free
-	Full-Time Residents: 2nd Decal	\$40.00
-	Moped/Scooter (Gas/Electric)	Free
-	Non-Resident Property Owner – 1st Decal	Free
-	Non-Resident Property Owner – 2nd Decal	\$40.00
	Moped/Scooter (Gas/Electric)	Free
210-12.4(D3)	<u>Business and Employees</u>	
-	Perkins Cove Business Owners / Renters	\$200.00
-	Obeds & Lower Lot – Business Employees Prior to Labor Day	\$150.00
-	Obeds & Lower Lot – Business Employees After Labor Day	\$75.00



**TOWN OF OGUNQUIT
NOTICE OF PUBLIC HEARING**

This meeting is being held at the Ogunquit Fire Department – 2nd Floor. Members of the public may attend in person or remotely via Zoom using the link below.

The Municipal Officers of the Town of Ogunquit will hold a Public Hearing at **9:00 am** on **Tuesday, March 17, 2026**, in the Ogunquit Fire Department – 2nd Floor, 15 School Street, Ogunquit, Maine, to consider enacting the purposed zoning map amendments to change the zoning classification of two parcels owned by the Ogunquit Playhouse. The Planning Board has recommended that 35 Main Street (Map 5, Lot 42-1) be rezoned from Shoreland Limited Commercial (SLC) and Resourced Protection (RP) zones to Shoreland General Development 3 (SG3) and Resource Protection (RP) zones. The Planning Board has also recommended that 48 Hartwick Lane (Map 5, Lot 35-B) be rezoned from Shoreland Limited Commercial (SLC), Residential (R), and Resource Protection (RP) zones to Shoreland General Development (SG3) and Resource Protection (RP) zones. (Proposed Ordinance changes attached.)

Christine L. Murphy
Christine L. Murphy, Town Clerk

Ashley Wade
Ashley Wade, Deputy Police Chief

Posted: March 10, 2026
Ogunquit Town Office, Ogunquit Post Office
Ogunquit Transfer Station, WOGT

Connecting by computer or mobile device: Register in advance or at the time of the meeting:
https://ogunquitpd-org.zoom.us/webinar/register/WN_KeqPns1IQkuTDU5fmy5auQ
After registering, you will receive a confirmation e-mail with information to join the meeting.
Connecting by landline/telephone:
If you want to call into the meeting, dial:1-312-626-6799 or 1-929-436-2866 Webinar ID: 816 0835 9304
Password: 641577

This meeting is being held at the Ogunquit Fire Department – 2nd Floor. Members of the public may attend in person, watch on <https://ogunquitme.portal.civicclerk.com>, or participate remotely via Zoom.



**MUNICIPAL OFFICERS' CERTIFICATION OF THE OFFICIAL TEXT OF PROPOSED ORDINANCE(S)
[30-A M.R.S.A. § 3002(2)]**

To the Town Clerk of the Town of Ogunquit, Maine:

We hereby certify to you that the documents to which we have affixed this certificate are a true copy of the official text of an ordinance(s) entitled:

- 1. Zoning map amendments to change the zoning classification of two parcels owned by the Ogunquit Playhouse. The Planning Board has recommended that 35 Main Street (Map 5, Lot 42-1) be rezoned from Shoreland Limited Commercial (SLC) and Resourced Protection (RP) zones to Shoreland General Development 3 (SG3) and Resource Protection (RP) zones. The Planning Board has also recommended that 48 Hartwick Lane (Map 5, Lot 35-B) be rezoned from Shoreland Limited Commercial (SLC), Residential (R), and Resource Protection (RP) zones to Shoreland General Development (SG3) and Resource Protection (RP) zones.**

Which is to be presented to the voters for their consideration on June 6, 2026.

Pursuant to 30-A M.R.S.A. § 3002(2), you will retain this copy of the complete text of the ordinance as a public record and make other copies available for distribution to the voters, and you will ensure that copies are available at the town meeting/polling places on the day of the vote.

Approved on this 17th day of March 2026, by a majority of the Select Board

Michael F. Collins, Chair

Carole J. Aaron, Vice-Chair

Richard A. Dolliver

Scott A. Vogel

Robert M. Whitelaw



Town of Ogunquit
Planning Board
Post Office Box 875
Ogunquit, Maine 03907-0875
Tel: 207-646-9326

August 4,

Town of Ogunquit
Select Board

re: Town of Ogunquit Official Zoning Map Amendment,
Planning Board Completion Meeting held on July 14, 2025.
Planning Board Public Hearing held on July 28, 2025.

OGUNQUIT PLAYHOUSE FOUNDATION –

36 Main Street (Map 5 Block 42-1) currently Shoreland Limited Commercial (SLC) and Resource Protection (RP) would change to Shoreland General Development 3 (SG3) and Resource Protection District (RP).

48 Hartwig Lane (Map 5 Block 35-B) currently Shoreland Limited Residential (SLR), Residential (R), and Resource Protection (RP) would change to Shoreland General Development 3 (SG3) and Resource Protection District (RP).

Application to Amend Town Zoning Map for the above-noted parcels. Proposed new zone designation for both properties: SGD3 and RP.

To the Ogunquit Select Board,

After a Public Hearing, held on July 28, 2025, the Ogunquit Planning Board voted to send the above-noted proposed Zoning Map Amendments to you with a request that they be included on the November 2025 Town Meeting Warrant for presentation to the Ogunquit Voters.

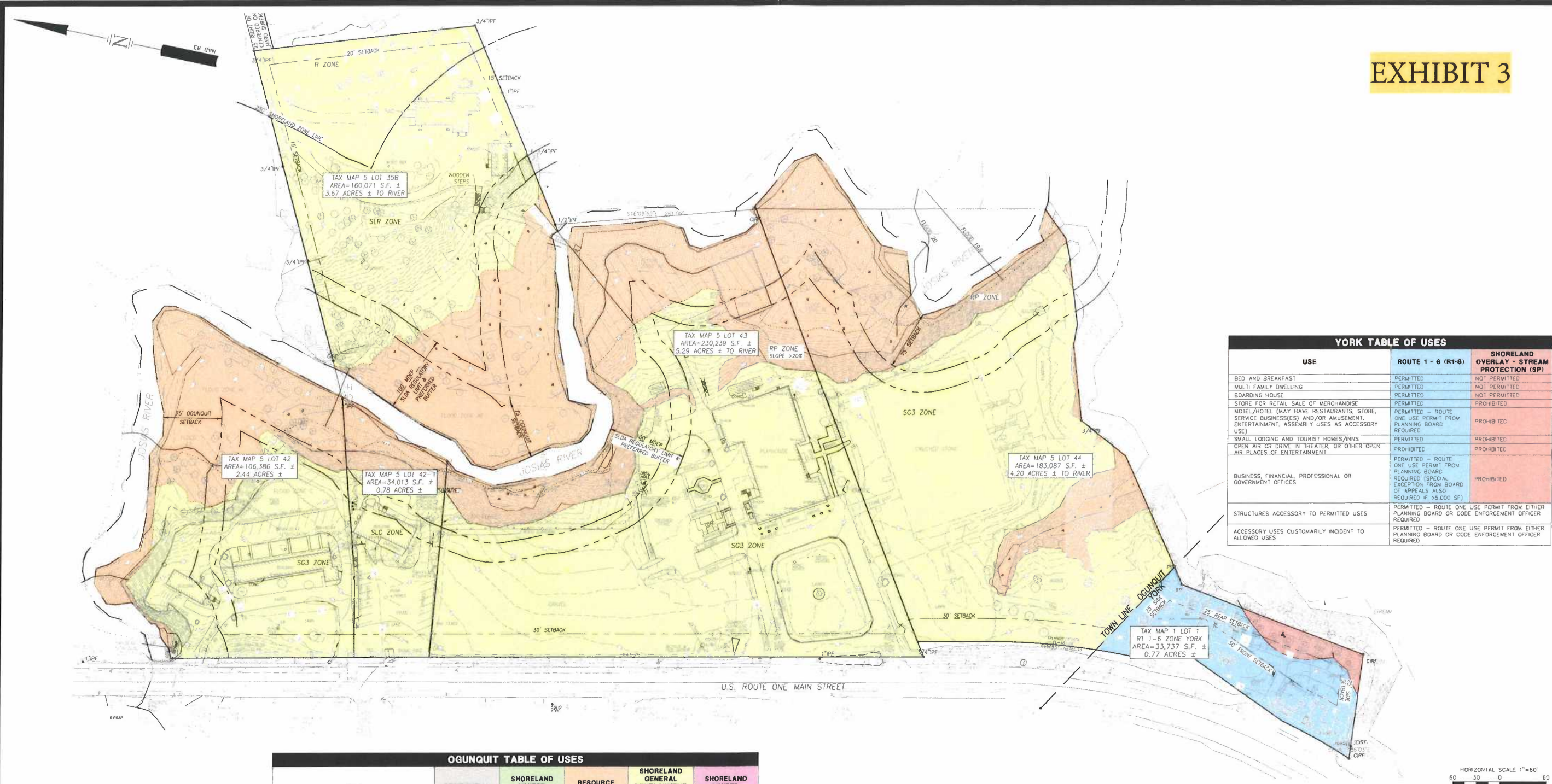
Included are the existing Zoning Map and the proposed amended Zoning Map.

Sincerely,

Steve Wilkos
Planning Board Chair

pc: Ogunquit Town Manager
enclosures: two

EXHIBIT 3



USE	ROUTE 1 - 6 (R1-6)	SHORELAND OVERLAY - STREAM PROTECTION (SP)
BED AND BREAKFAST	PERMITTED	NOT PERMITTED
MULTI FAMILY DWELLING	PERMITTED	NOT PERMITTED
BOARDING HOUSE	PERMITTED	NOT PERMITTED
STORE FOR RETAIL SALE OF MERCHANDISE	PERMITTED	PROHIBITED
MOTEL/HOTEL (MAY HAVE RESTAURANTS, STORE, SERVICE BUSINESS(ES) AND/OR AMUSEMENT, ENTERTAINMENT, ASSEMBLY USES AS ACCESSORY USE)	PERMITTED - ROUTE ONE USE PERMIT FROM PLANNING BOARD REQUIRED	PROHIBITED
SMALL LODGING AND TOURIST HOMES/INNS	PERMITTED	PROHIBITED
OPEN AIR OR DRIVE IN THEATER, OR OTHER OPEN AIR PLACES OF ENTERTAINMENT	PROHIBITED	PROHIBITED
BUSINESS, FINANCIAL, PROFESSIONAL OR GOVERNMENT OFFICES	PERMITTED - ROUTE ONE USE PERMIT FROM PLANNING BOARD REQUIRED (SPECIAL EXCEPTION FROM BOARD OF APPEALS ALSO REQUIRED IF >5,000 SF)	PROHIBITED
STRUCTURES ACCESSORY TO PERMITTED USES	PERMITTED - ROUTE ONE USE PERMIT FROM EITHER PLANNING BOARD OR CODE ENFORCEMENT OFFICER REQUIRED	
ACCESSORY USES CUSTOMARILY INCIDENT TO ALLOWED USES	PERMITTED - ROUTE ONE USE PERMIT FROM EITHER PLANNING BOARD OR CODE ENFORCEMENT OFFICER REQUIRED	

USE	RESIDENTIAL (R)	SHORELAND LIMITED RESIDENTIAL (SLR)	RESOURCE PROTECTION (RP)	SHORELAND GENERAL DEVELOPMENT 3 - OGUNQUIT PLAYHOUSE (SGJ)	SHORELAND LIMITED COMMERCIAL (SLC)
DWELLING ACCESSORY TO BUSINESS, ABOVE GROUND FLOOR	PERMIT FROM CODE ENFORCEMENT OFFICER	NOT PERMITTED	NOT PERMITTED	NOT PERMITTED	PERMIT FROM CODE ENFORCEMENT OFFICER
MULTI FAMILY DWELLING	SITE PLAN REVIEW	NOT PERMITTED	NOT PERMITTED	NOT PERMITTED	SITE PLAN REVIEW
BOARDING HOUSE	NOT PERMITTED	NOT PERMITTED	NOT PERMITTED	SITE PLAN REVIEW	SITE PLAN REVIEW
BUSINESS AND PROFESSIONAL OFFICE	NOT PERMITTED	NOT PERMITTED	NOT PERMITTED	SITE PLAN REVIEW	SITE PLAN REVIEW
THEATRE	NOT PERMITTED	NOT PERMITTED	NOT PERMITTED	SITE PLAN REVIEW	NOT PERMITTED
TRANSIENT ACCOMMODATION TYPE 2 - B&B	SITE PLAN REVIEW	SITE PLAN REVIEW	NOT PERMITTED	NOT PERMITTED	SITE PLAN REVIEW
TRANSIENT ACCOMMODATION TYPE 3 - INN	NOT PERMITTED	NOT PERMITTED	NOT PERMITTED	NOT PERMITTED	SITE PLAN REVIEW
TRANSIENT ACCOMMODATION TYPE 4 - MOTEL/HOTEL	NOT PERMITTED	NOT PERMITTED	NOT PERMITTED	NOT PERMITTED	SITE PLAN REVIEW
OUTDOOR SALES, SERVICES AND STORAGE AREAS INCLUDING GASOLINE STATIONS	NOT PERMITTED - EXCEPTION: THE OGUNQUIT PLAYHOUSE MAY SERVE PATRONS BEVERAGES AND SNACK FOOD OUTDOORS ON THE PREMISES FROM ONE HOUR BEFORE, DURING, AND ONE HOUR AFTER PERFORMANCES.				
RETAIL ESTABLISHMENTS NOT LISTED ELSEWHERE	NOT PERMITTED	NOT PERMITTED	NOT PERMITTED	SITE PLAN REVIEW	SITE PLAN REVIEW
PIERS, DOCKS, BRIDGES AND OTHER STRUCTURES EXTENDING OVER OR BELOW HIGH-WATER LINE OR WITHIN A WETLAND, TEMPORARY OR PERMANENT	NOT PERMITTED	SITE PLAN REVIEW	SITE PLAN REVIEW	NOT PERMITTED	NOT PERMITTED

OGUNQUIT TAX MAP 5 LOTS 35-B, 42, 42-1, 43, 44
 YORK TAX MAP 1 LOT 1
PROPOSED ZONING SUMMARY PLAN
OGUNQUIT PLAYHOUSE
10 MAIN STREET, OGUNQUIT MAINE
 OWNED BY
OGUNQUIT PLAYHOUSE FOUNDATION

1"=120' (11"x17")
 SCALE: 1"=60' (22"x34") APRIL 14, 2025

Seacoast Division
TFM
 Civil Engineers
 Structural Engineers
 Traffic Engineers
 Land Surveyors
 Landscape Architects
 Scientists
 170 Commerce Way, Suite 102
 Portsmouth, NH 03801
 Phone (603) 431-2222
 Fax (603) 431-0910
 www.tfmoran.com

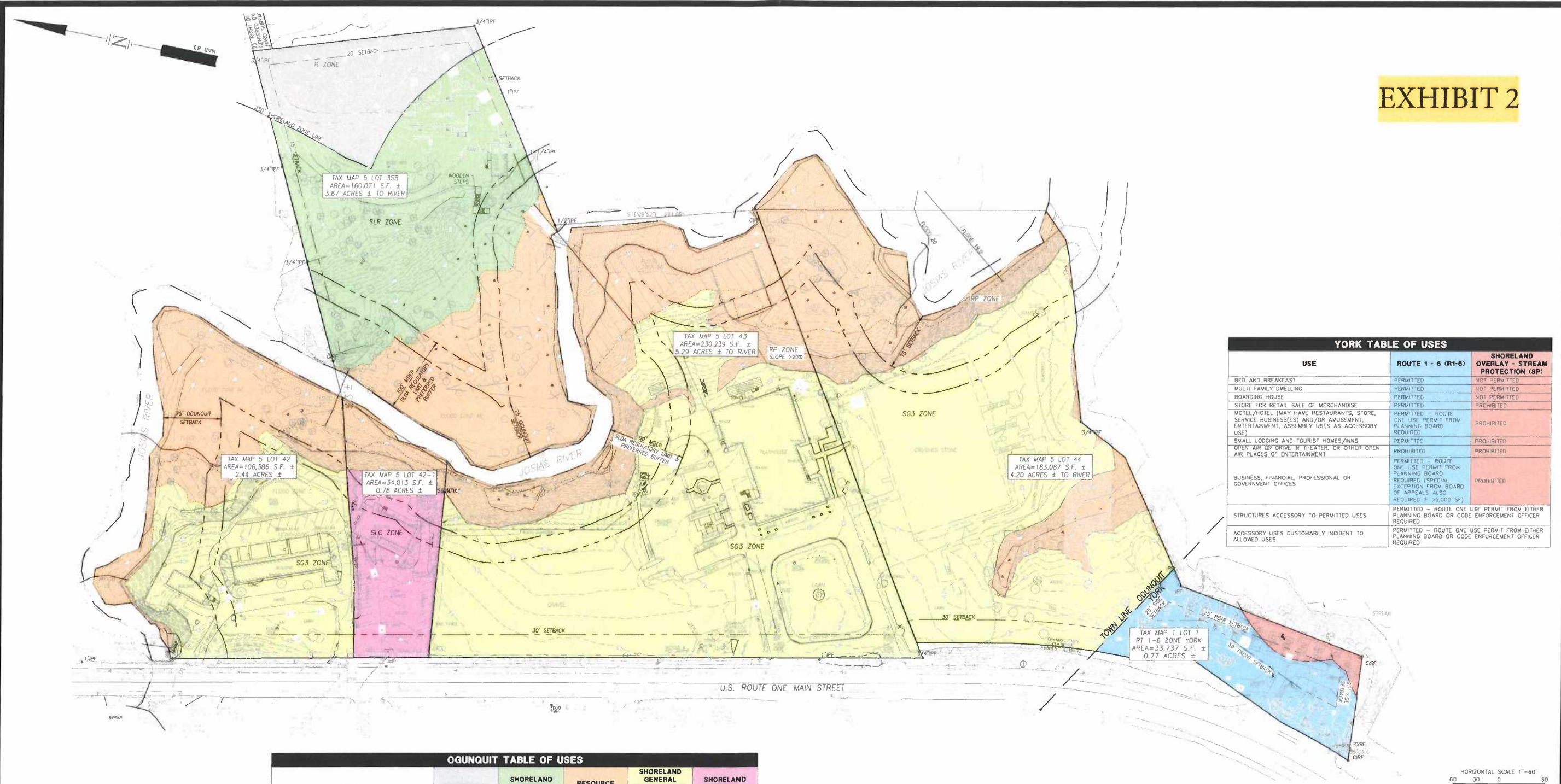
REV	DATE	DESCRIPTION	JJC	JCC
1	4/16/2025	REVISED YORK PARCEL SETBACKS	JJC	JCC

47567.00	DR	CADFILE	47567-00 ZONING SUMMARY EXHIBIT	ZONING-2
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 This plan is not effective unless signed by a duly authorized officer of TFMoran, Inc.



EXHIBIT 2



USE	ROUTE 1 - 6 (R1-6)	SHORELAND OVERLAY - STREAM PROTECTION (SP)
BED AND BREAKFAST	PERMITTED	NOT PERMITTED
MULTI FAMILY DWELLING	PERMITTED	NOT PERMITTED
BOARDING HOUSE	PERMITTED	NOT PERMITTED
STORE FOR RETAIL SALE OF MERCHANDISE	PERMITTED	PROHIBITED
VOTEL/HOTEL (MAY HAVE RESTAURANTS, STORE, SERVICE BUSINESS(ES) AND/OR AMUSEMENT, ENTERTAINMENT, ASSEMBLY USES AS ACCESSORY USE)	PERMITTED - ROUTE ONE USE PERMIT FROM PLANNING BOARD REQUIRED	PROHIBITED
SMALL LODGING AND TOURIST HOMES/INNS	PERMITTED	PROHIBITED
OPEN AIR OR DRIVE IN THEATER, OR OTHER OPEN AIR PLACES OF ENTERTAINMENT	PROHIBITED	PROHIBITED
BUSINESS, FINANCIAL, PROFESSIONAL OR GOVERNMENT OFFICES	PERMITTED - ROUTE ONE USE PERMIT FROM PLANNING BOARD REQUIRED (SPECIAL EXCEPTION FROM BOARD OF APPEALS ALSO REQUIRED IF >5,000 SF)	PROHIBITED
STRUCTURES ACCESSORY TO PERMITTED USES	PERMITTED - ROUTE ONE USE PERMIT FROM EITHER PLANNING BOARD OR CODE ENFORCEMENT OFFICER REQUIRED	
ACCESSORY USES CUSTOMARILY INCIDENT TO ALLOWED USES	PERMITTED - ROUTE ONE USE PERMIT FROM EITHER PLANNING BOARD OR CODE ENFORCEMENT OFFICER REQUIRED	

USE	RESIDENTIAL (R)	SHORELAND LIMITED RESIDENTIAL (SLR)	RESOURCE PROTECTION (RP)	SHORELAND GENERAL DEVELOPMENT 3 - OGUNQUIT PLAYHOUSE (SG3)	SHORELAND LIMITED COMMERCIAL (SLC)
DWELLING ACCESSORY TO BUSINESS, ABOVE GROUND FLOOR	PERMIT FROM CODE ENFORCEMENT OFFICER	NOT PERMITTED	NOT PERMITTED	NOT PERMITTED	PERMIT FROM CODE ENFORCEMENT OFFICER
MULTI FAMILY DWELLING	SITE PLAN REVIEW	NOT PERMITTED	NOT PERMITTED	NOT PERMITTED	SITE PLAN REVIEW
BOARDING HOUSE	NOT PERMITTED	NOT PERMITTED	NOT PERMITTED	SITE PLAN REVIEW	SITE PLAN REVIEW
BUSINESS AND PROFESSIONAL OFFICE	NOT PERMITTED	NOT PERMITTED	NOT PERMITTED	SITE PLAN REVIEW	SITE PLAN REVIEW
THEATRE	NOT PERMITTED	NOT PERMITTED	NOT PERMITTED	SITE PLAN REVIEW	NOT PERMITTED
TRANSIENT ACCOMMODATION TYPE 2 - B&B	SITE PLAN REVIEW	SITE PLAN REVIEW	NOT PERMITTED	NOT PERMITTED	SITE PLAN REVIEW
TRANSIENT ACCOMMODATION TYPE 3 - INN	NOT PERMITTED	NOT PERMITTED	NOT PERMITTED	NOT PERMITTED	SITE PLAN REVIEW
TRANSIENT ACCOMMODATION TYPE 4 - MOTEL/HOTEL	NOT PERMITTED	NOT PERMITTED	NOT PERMITTED	NOT PERMITTED	SITE PLAN REVIEW
OUTDOOR SALES, SERVICES AND STORAGE AREAS INCLUDING GASOLINE STATIONS	NOT PERMITTED - EXCEPTION: THE OGUNQUIT PLAYHOUSE MAY SERVE PATRONS BEVERAGES AND SNACK FOOD OUTDOORS ON THE PREMISES FROM ONE HOUR BEFORE, DURING, AND ONE HOUR AFTER PERFORMANCES				
RETAIL ESTABLISHMENTS NOT LISTED ELSEWHERE	NOT PERMITTED	NOT PERMITTED	NOT PERMITTED	SITE PLAN REVIEW	SITE PLAN REVIEW
PIERS, DOCKS, BRIDGES AND OTHER STRUCTURES EXTENDING OVER OR BELOW HIGH-WATER LINE OR WITHIN A WETLAND, TEMPORARY OR PERMANENT	NOT PERMITTED	SITE PLAN REVIEW	SITE PLAN REVIEW	NOT PERMITTED	NOT PERMITTED

OGUNQUIT TAX MAP 5 LOTS 35-B, 42, 42-1, 43, 44
 YORK TAX MAP 1 LOT 1
EXISTING ZONING SUMMARY PLAN
OGUNQUIT PLAYHOUSE
10 MAIN STREET, OGUNQUIT MAINE
 OWNED BY
OGUNQUIT PLAYHOUSE FOUNDATION

1"=120' (11"x17")
 SCALE: 1"=60' (22"x34")

APRIL 14, 2025

Seacoast Division
TFM
 Civil Engineers
 Structural Engineers
 Traffic Engineers
 Land Surveyors
 Landscape Architects
 Scientists

170 Commerce Way, Suite 102
 Portsmouth, NH 03801
 Phone (603) 431-2222
 Fax (603) 431-0910
 www.tfmoran.com

47567.00 DR CADFILE 47567-00 ZONING SUMMARY EXHIBIT ZONING-1

REV	DATE	DESCRIPTION	JAC	JCC	DR	CK
1	4/16/2025	REVISED YORK PARCEL SETBACKS	JAC	JCC		

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Jan 17, 2025 - 4:27pm
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FRANNIE PEABODY CENTER

Comprehensive HIV & AIDS Services

Frannie Peabody Center (“FPC”) is Maine’s oldest and largest HIV/AIDS services organization.

MISSION

Empowering and supporting people living with or affected by HIV/AIDS in Maine through integrated care, education, advocacy and prevention services.

VISION

Through continued innovation and a dedicated client-centered approach, we envision an end to HIV transmission and AIDS-related death.

VALUES

Frannie Peabody Center’s programs are driven by a long, extensive history of providing compassionate care to those impacted by HIV/AIDS. Drawing from its early years as The AIDS Project & Peabody House, the organization remains resilient, courageous, and steadfast in its goals to support sustained health for clients & the community as a whole.

Client-Centered Care

Providing clients with the tools and choices that best fit their individual needs.

FPC is a single point of entry for people affected by and at risk for HIV/AIDS. FPC programs mirror the National HIV/AIDS Strategy, which aims to reduce new HIV infections, reduce HIV-related health disparities, and increase access to care to optimize health outcomes. Numerous studies show that when HIV-positive individuals are stably housed and medically adherent, they are significantly less likely to risk transmitting the virus.

Annually, FPC provides direct services to over 400 people living with HIV/AIDS in Maine, provides over 1,000 HIV and/or Hep C tests to those at risk, and reaches thousands of individuals through outreach. The large majority of people served are low-income, and face significant barriers to care.



ACCESS TO CARE

Comprehensive medical case management for individuals living with HIV



HOUSING ASSISTANCE

Three federal grants that provide housing subsidies, rental, and utility assistance for people living with HIV/AIDS



PEER SUPPORT

Support groups for people living with HIV led by Licensed Social Workers



PREVENTION

Counseling, referrals and rapid HIV and Hepatitis C testing throughout southern Maine

FRANNIE PEABODY CENTER
30 Danforth ST. Ste 309
Portland, ME 04101

peabodycenter.org
207.774.6877

STRENGTH IN PARTNERSHIP

In 2025, Frannie Peabody Center continued to lead through collaboration with partners across Maine to respond to the state's largest HIV outbreak in history. We provided technical assistance and direct support to public health partners in Bangor, helping strengthen local response efforts at a critical moment. In close coordination with the Maine CDC, community-based organizations, and local healthcare providers, we also expanded HIV testing and linkage efforts, ensuring more people could access timely services while reinforcing a coordinated, public health-driven response.



WHO WE ARE

Frannie Peabody Center is Maine's largest community-based HIV/AIDS service provider, offering prevention, care coordination, support, housing, and advocacy to improve health outcomes and quality of life for people living with or at risk for HIV/AIDS.

Our Mission:

To empower and support people living with or affected by HIV/AIDS in Maine through integrative care, education, advocacy and prevention services.

Our Vision:

Through continued innovation and a dedicated client-centered approach, we envision an end to HIV transmission and AIDS-related deaths.

FRANNIE PEABODY
CENTER
Comprehensive HIV & AIDS Services



2025 IMPACT REPORT

FRANNIE PEABODY CENTER

📍 30 Danforth St. Suite 309
Portland, ME 04101

☎ Main office: 207.774.6877
Prevention: 207.749.6818

✉ info@peabodycenter.org

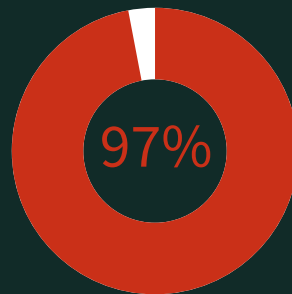


SERVICES

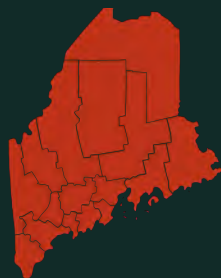
Prevention + Care

- Free HIV and Hep C testing and education
- PrEP/PEP navigation
- HIV case management
 - Benefit enrollment
 - Care navigation
 - Financial support for basic needs & emergency assistance
- Federally-funded Housing Assistance
 - Housing subsidies
 - Short-term rent/mortgage/utility assistance
- Peer Support

IMPACT



Rate of Viral Load Suppression Among Clients Enrolled in HIV Case Management



Over 1,500 Free HIV Tests Provided Across All 16 Counties



Provided over 65 housing subsidies and fulfilled emergency housing requests totaling over \$72,000

ADVOCACY

Focused on policy, funding, public health response, and partnerships

- Opposing Harmful Funding Cuts & Federal Policy Threats
- Lead Successful Efforts to Preserve and Expand Access to Prevention and Care Medications
- Supporting Expanded Public Health Responses During HIV Increases
- State Legislative Advocacy Efforts Supporting Harm Reduction Programs and Expanded Testing Policy
- Coalition Leadership through the National HIV/AIDS Housing Coalition, The US Business Action to End AIDS, the RxEACH Initiative, Maine's HIV Advisory Board and HIV Advisory Committee





March 12, 2026

Matt Buttrick, Town Manager
Town of Ogunquit
PO Box 875
Ogunquit, ME 03907

Dear Matt:

Enclosed is the updated Application/Permit package for the Ogunquit Chamber of Commerce's 2026 slate of special events:

Ogunquit Pride
BonAire, a Celebration of Ogunquit
OgunquitFest
Christmas by the Sea

Attached to the application are descriptions of each of these events, as well as other events for which we are requesting waivers. Certificates of liability will be provided to the town for each event. Forms for use of the Dunaway Center for these events are also attached.

We respectfully request that this be placed on the agenda for the Select Board meeting on March 17. I would be happy to attend to present and answer any questions.

If you have any questions or need additional information, please let me know.

Best wishes,

A handwritten signature in cursive script that reads "Alice".

Alice Pearce
Executive Director

S. JUDSON DUNAWAY COMMUNITY CENTER RENTAL AGREEMENT

Rental Party: Ogunquit Chamber of Commerce

Date of Functions: *(all dates 2026)*

OgunquitFest: Saturday & Sunday, October 24-25

Christmas by the Sea: Saturday, December 12

Contact Person: Alice Pearce Phone # 207-646-1279

Basic Rental Fee \$ 0

Janitorial Fee \$ 0

Total Fees \$ 0

Alcohol - Yes <input type="checkbox"/> No <input type="checkbox"/> (See # 16)	Police - Yes <input type="checkbox"/> No <input type="checkbox"/>
---	---

(Note - Police Fees are paid directly to the Officer and are not included in the above total)

The undersigned party agrees to the following terms for rental of the S. Judson Dunaway Community Center, or any portion thereof:

1. If, in the estimation of the Maintenance Superintendent, the area used by the undersigned rental party has been left in unsatisfactory condition, an additional fee of \$50.00 will be charged to the rental party.

2. Any damage to the Center structure, grounds or any part, thereof, caused directly or indirectly by the rental party and/or friends or associates, thereof, shall be the direct responsibility of the undersigned rental party. Such party shall be obligated to pay an amount as determined by the Maintenance Superintendent, necessary to correct damages.

3. Seven (7) days prior to the function date, floor plans of the set-up for the function, including, but not limited to, placement of tables and articles thereon, use of extension cords, decorations and electrical equipment shall be submitted to the Maintenance Superintendent to be reviewed by the Municipal Fire Chief for his approval. All plans must conform to the National Life Safety Code.

4. There will be no changes permitted in the set-up once the Building Custodian has put the submitted set-up in place. Changes in this set-up will result in the cancellation of the function and/or charges for any damage to the surface of any floors damaged by moving any objects in the rented area of the building. This is to include tables and chairs in any rented room.

5. Entry to any other room or portion of the building, not included in the rental fee, is prohibited. No keys may be obtained from the Police Department

Dispatcher to any room or area of the building, which is not reserved in the rental fee.

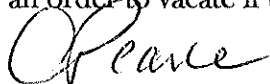
6. No illegal parking will be permitted. No members or guests associated in any way with the function are permitted to park in the parking slots on the east side of the Dunaway Community Center. Specifically, those parking slots between the Dunaway Community Center and the Fire Station. No parking is permitted within fifteen (15) feet of the Dunaway Community Center. This includes the front and rear of the Dunaway Community Center.
7. All rental parties and any persons, entertainment groups, including all persons associated in any way with the function, must abide by the Town of Ogunquit "Noise Ordinance".
8. The Auditorium doors must remain closed during all functions. This includes the exit doors by the stage and the main entrance doors.
9. All amounts due on rental fees shall be paid in advance the Town of Ogunquit.
10. It shall be required that a **20% deposit** on all fee-required functions must be paid at the time of reservation. No reservations will be scheduled until a deposit is received and a contract is signed. Deposit is non-refundable unless the reservation is cancelled 30 or more days prior to the function. Payment, in full, is required 30 days prior to the function.
11. All rental functions that require a Police Officer will pay the Town of Ogunquit standard per hour rate (contact Ogunquit Police Department) per Police Officer, the entire time the Officer is on duty, including pre and post function hours, as required. Minimum of three (3) hours is to be paid.
12. It shall be the responsibility of the rental party to obtain all permits and licenses as required by the State of Maine and local government agencies.
13. Failure to comply with the above portions of this signed rental agreement will constitute a termination of this AGREEMENT and cancellation of the function or an order to vacate if the function is in progress.
14. Additional agreements or requirements shall include:
At this time, full details have not yet been finalized for these events. If we have alcohol at any event, we will inform and work with police to ensure that an officer is present.

- 15. Utilization of privately owned equipment contained within this building, is prohibited. Rental parties have no access to any of this equipment.
- 16. Any group which intends to sell/serve liquor or beer must provide proof of its own insurance in which the Town of Ogunquit is listed as a named insured and which promises to defend and indemnify the Town in case of suit, including but not limited to the sale of liquor. Proof of this insurance must be given to the Administrative Assistant to the Town Manager one (1) week prior to the function. Proof is to be provided in writing.

16. SPECIFIC GUIDELINES

- a. No combustible materials are to be used for any purpose within this building.
- b. No open flames or flame devices within the building. No floating candles, only candles w/large base and covered in glass.
- c. The load limit for each double wall outlet is 250 watts.
- d. Nothing shall be placed in a manner to block any exit, inside or outside, or the view of its sign.
- e. No cords, ropes, etc. shall be used in any manner to interfere with normal passageway of traffic.
- f. All electrical appliances, lights, cords, etc. must be disconnected when leaving the building each day.
- g. No tape, tacks, nails, screws, or other fasteners shall be used on any surface within the building.
- h. Set-up and clean-up times must be scheduled with the Maintenance Superintendent and will be as near as possible the actual function date and time.
- i. Other requirements, at the discretion of the Maintenance Superintendent may be included.

Failure to comply with the above guidelines or those listed on the signed RENTAL AGREEMENT may constitute termination of AGREEMENT and cancellation of the function or an order to vacate if the function is in progress.


 Signature of Rental Party/Agent

February 19, 2026
 Date Signed

Alice Pearce for the Ogunquit Chamber of Commerce
 Printed Name of Rental Party/Agent

A Certificate of Liability from your insurance provider, with the Town of Ogunquit as a named insured, shall be provided prior to the function.

S. JUDSON DUNAWAY COMMUNITY CENTER FUNCTION ARRANGEMENTS

Date: February 12, 2026

Rental Party: Ogunquit Chamber of Commerce

Contact Person: Alice Pearce Title: Executive Director

Address: 20 Shore Road, PO Box 2289, Ogunquit ME 03907

Telephone: 207-646-1279 Fax: _____

Date(s) of Function: October 24-25, December 12

Start time: Thursday or Friday before event start when possible

End time: Sunday following event close

Room(s) to be used:

- Auditorium
- Stage
- Recreation Room

Number of persons 200

Is staff needed to set up the function Yes No

If yes, please fill out the floor plan: To be shared for each event one week or more prior to event.

If you plan to set up, please designate what is required (i.e. tables, chairs, etc.)

We ask that town staff remove tables & chairs set up for public meetings and generally, clear the room. We will set up from there, and clean and sweep the room after the event.

Fees:

Rental \$ _____

Janitor Services \$ _____

Other \$ _____

Total fees due \$ _____

Deposit \$- _____

Date paid _____ CK# _____

Balance due \$ _____

Alcohol Policy/Dunaway Community Center

1. Any group to which the Dunaway Community Center is rented which intends to sell/serve alcohol must provide proof of its own insurance in which the Town of Ogunquit is listed as named insured and which promises to defend and indemnify the Town in case of suit including but not limited to the sale of liquor. Groups must supply the Administrative Assistant to the Town Manager a Certificate of Insurance (Liability Policy) and the limit of coverage must be \$300,000 (minimum).
2. Any selling of alcohol by any function must also have a Liquor License issued by the State of Maine.
3. Any functions which BYOB with or without paying admission must have a Rentee Function Permit, issued by the State of Maine. Permit applications can be obtained by calling the State of Maine Liquor Enforcement at 624-8750.
4. Proof of Insurance, Liquor License and/or Rentee Function Permit must be presented to the Administrative Assistant to the Town Manager one week prior to the function.



2026 SPECIAL EVENT PERMIT PROPOSAL REQUEST DETAILS

Updated on March 12, 2026

EVENT 1: OGUNQUIT PRIDE

Friday, June 5-Sunday, June 7, 2026

The Chamber hosted its first Ogunquit Pride event in June 2021. What began as a one-day Pride flag raising celebration has expanded into multiple-day events since then, including a kick-off party, a flag raising at Veteran’s Park, a community event with live music and LGBTQ+ vendors in Grant Common, an LGBTQ+ film festival and drag shows at the Leavitt Theatre, a Drag Brunch at Nikanos, several events hosted by MaineStreet and other businesses, and fundraisers and sales specials at participating retail locations.

In planning this event, our Pride committee has decided that we will work with MaineStreet to promote their business’ flag raising and BBQ on June 1, with the Ogunquit Pride weekend event always occurring on the first full weekend of June. The Chamber will also continue to promote Pride specials throughout June. Our goal is to make Ogunquit Pride the premier Pride celebration in Maine!

This year’s Ogunquit Pride event is a three-day celebration, tentatively featuring the following activities:

Friday, June 5:

Pride kick-off party featuring live music, Pride cocktails, and festive fun to welcome guests to Ogunquit Pride. Location is TBD. Our committee will be reviewing appropriate locations in March.

Saturday, June 6:

The Pride flag raising at 10:30am in Veteran’s Park will feature speakers, music, and the flag raising, followed by a mini-parade, featuring the carrying of the Pride flag and music, to Dorothea Jacobs Grant Common. We have spoken with Matt Buttrick about our plans to expand our simpler carrying-the-Pride-flag procession to the Common with some additions (band, antique car, pet parade) to create a more ceremonial event, carrying the joy of the Pride flag raising right to the Common, and he is willing to work with Maine DOT to ensure safety for all participants and spectators.

Ogunquit Pride / 2

“Picnic in the Park” at Grant Common (11:30am-2pm) will include a DJ and live music, food for sale (either from food trucks or vendor booths), and LGBTQ+ / Pride vendors, promoting LGBTQ+ programs, products, and services. We will be donating a percentage of vendor booth fees to a nonprofit organization that supports the LGBTQ+ community. (Last year, we made a \$450 contribution to Equality Maine; our Pride committee will be selecting the nonprofit at a future meeting.)

Sunday, June 7:

Rett’s Roost will host its Superhero 5K & Family Fun Beach Run on Sunday morning from 10am-noon. The following description has been provided by Rett’s Roost’s executive director, Deana Cavan:

During the Ogunquit Chamber of Commerce-sponsored Pride Celebration weekend, Rett's Roost is proposing to host a family-friendly fundraising race on Sunday morning. To make sure that runners don't have to trudge through the soft sand, we are selecting an event time of 10am-12pm to coincide with the low tide of 10:48am.

The event will kick-off at 10:15am with the Kids Fun Run on the beach, which will separate kids into age-based heats. Youngest kids will run a 50-yard dash, and the oldest kids (up to age 13) will run approximately 200 yards. After the fun run, we will have people line up for the longer 5K walk/run. Participants will start at North Beach and run to the turnaround point at the north end of the Norseman (the opposite side of where the ramp is located). We'll have volunteers there and other indicators like cones to have the runners turn around.

We are requesting that a space in or next to the parking lot is reserved for a 10x10' check-in tent that will be rented and set up by an insured company. We are also asking the town if participants can park for free if they display a printed certificate on their dashboard that shows they are part of our event.

We are hoping for approximately 150-200 people to attend (including our volunteers) and will encourage carpooling. Since many of our participants will be coming as families, we expect that we may need no more than 100 of the 165 spots during this 2-hour block of time. If we run out of parking, we'll send people to the Footbridge lot and have them walk the dirt road past the Sewer District building. As a resident beachgoer, I believe that parking before 10am should not be an issue, unless it is an exceptionally warm day. We'll encourage people to arrive early.

We have a strong volunteer community and expect to have approximately 20 volunteers helping that day with check-ins and race management. We would also like to be able to sell merchandise and raffle tickets on-site under the Chamber's permit.

Ogunquit Pride / 3

Rett's Roost holds liability insurance for its fundraiser events. A certificate can be provided upon request.

This event is a fundraiser for Rett's Roost, a nonprofit headquartered on Autumn River Ln in Ogunquit. We held this race twice before on Ogunquitfest weekend. I've attached the two flyers. The goal will be to raise funds from registration fees, peer-to-peer fundraising efforts, merchandise sales, and raffle ticket sales. We hope to raise between \$20-25,000 for our programming.

The mission of Rett's Roost: To be a source of hope and healing for families impacted by childhood cancer and child loss, offering holistic retreats and meaningful gatherings that create connection, while honoring the process of grief and the power of love.

www.rettsroost.org

Other featured activities include Drag Brunch at Nikanos and likely Pride Trivia at Crew, Showtune Sunday at The Front Porch, and appropriately themed movies and performances at the Leavitt Theatre. As always, we will be inviting Chamber member businesses to develop their own events and specials to celebrate Pride in Ogunquit.

As part of our effort to brand this event as the premier Pride event in Maine, we will be promoting the weekend beginning in late April/early May through early June to local and regional publications, as well as LGBTQ+ publications.

All events listed for Ogunquit Pride are subject to change, deletion, or augmentation. Activities will include outside sales, so we ask that consideration be given to that possibility.

We request permission to:

- work with town officials to conduct the Pride flag raising in Veteran's Park.
- host live music in Grant Common on Saturday, as well as outside sales by vendors in Grant Common.
- provide parking space allowance (max 20-30 vehicles) for vendors in Obeds Lot.
- park food trucks in Obed's Lot near the entrance to the Common.
- rent and locate a porta-potty near the entrance to Grant Common.
- use banners to advertise the event in advance.
- use A-frames to advertise the event and for directions during the event.
- request delivery and use of town trash barrels, barricades, and pedestrian signs, if needed.
- place appropriately-themed displays and decorations to be used throughout town and by the business community to augment the celebratory environment.

EVENT 2: BONAIRE, A CELEBRATION OF OGUNQUIT

Friday, June 12-Sunday, June 14, 2026

BonAire was originally conceived as a 40th anniversary celebration for the town of Ogunquit, and as such, it would have been hosted in 2020 as a one-time event. We were finally able to host it in June 2022, and it was such a jubilant celebration that the Chamber decided to make it an annual event.

This event celebrates one of the attributes that makes Ogunquit so special – creative expression – and, as such, includes music, art and food.

Friday, June 12:

The visual arts are the focus of BonAire’s first day. We are currently planning to kick off the event on Friday afternoon/evening with an art walk, stretching from Perkins Cove to downtown and beyond (pending participation). Tentative time is 5-7pm. We are modeling this after our successful “Sip & Stroll” during Christmas by the Sea. We’ll be inviting galleries, studios, and retail stores who feature local art to invite guests to stop in, share some treats and drinks, and highlight local artwork and photography.

OMAA has committed to taking part in the event, with a maximum of six vendors selling their artwork outside along the walk leading up to the Museum’s front entrance. Six 6-foot-long tables would be spaced to be ADA compliant with the option for artists to bring a tent to cover the table. Free admission would be offered during this period to access the vendors’ tables, the Museum, and the grounds.

Other potential participants include art-centric members like Maine Art Collective, TaleSpin Studio, Barn Gallery, and Van Ward Gallery, and retailers who feature local art (jewelry, pottery, etc.) like Salt + Silver, On the Main, Kiki’s, and Abacus.

Saturday, June 13:

The centerpiece of the weekend is live music on a big stage at Main Beach. Entertainment includes the “Stages of Ogunquit,” featuring acts from each of the performance venues in Ogunquit (Jonathan’s, Ogunquit Playhouse, MaineStreet, Leavitt Theatre and The Front Porch), followed by a headlining act. A second, smaller stage at the back of the performance area will feature children’s performers (Maine Youth Circus) when the main stage is turning over between music performances. We are hoping to have two food trucks, one at each end of the performance area, and we will be providing seating to encourage guests to stay longer and listen. Music begins at 10:30 or 11 am and finishes at 5pm.

In addition to the live music stage, we would also like to host an artisan craft fair in the Main Beach parking lot, next to the stage, from 10am-5pm. (See attached map.) We are open to flipping the crafters’ area from vertical to horizontal, whichever is considered better in terms of safety for pedestrians and/or taking fewer parking spaces. We will be

BonAire/page 2

working with Ogunquit PD and Public Works on that layout.

The current map uses approximately 70 parking spaces, which is 17.5% of the parking lot's full capacity. The rest of the Main Beach lot will remain open as paid parking spaces.

Sunday, June 14:

As always, we will be inviting Chamber member businesses to develop their own events and specials to celebrate BonAire, on Friday, Saturday and/or Sunday. Most of the time, members will create these about a month before the festival, and our role is to promote their activity as part of the calendar of events for the weekend.

We are aware of one event that OMAA is planning to host on Sunday. From 3-5pm, they will be hosting a floral market, with a maximum of six vendors selling flowers, bouquets, and organic materials. Some of these tables are also reserved for educational tabling for organizations teaching about sustainable practices, etc. Like the set-up for their Sip & Stroll event on Friday evening, six 6-foot-long tables would be set up outside along the walk leading up to the museum entrance. There would be spaced to be ADA compliant with the option for floral artists to bring a tent to cover the table.

All events listed for BonAire are subject to change, deletion, or augmentation. Activities will include outside sales, so we ask that consideration be given to that possibility.

We request permission to:

- close a section of the Main Beach parking lot on June 13 from 5am-7pm. We will work directly with the Police and Public Works Departments to set up the area for the performance venue and crafters' area. (See attached map.) We would also like to use the town's Public Works trailer as the "stage" in the back of the performance venue.
- locate the music stage in the Main Beach parking lot.
- park up to two food trucks within the performance venue area.
- host outside sales by vendors in the Main Beach parking lot, using individual 10x10 pop-up tents.
- use banners to advertise the event in advance.
- use A-frames to advertise the event and for directions during the event.
- request delivery and use of town trash barrels, barricades, and pedestrian signs, as needed.
- place appropriately-themed displays and decorations to be used throughout town and by the business community to augment the celebratory environment.

EVENT 3: OGUNQUITFEST

23rd annual OgunquitFest: October 23-25, 2026

OgunquitFest is a highly anticipated and much-enjoyed annual autumn festival, now in its 23rd year. Signature events include the classic car show at Main Beach, artisan craft fair, Halloween trick or treating, the Dogtoberfest Costume Parade, and the High Heel Dash to benefit the Frannie Peabody Center.

Currently planned activities for OgunquitFest include:

Friday, October 23:

-Downtown trick or treating at participating member and non-member businesses.

Saturday, October 24:

-Classic car show with live music at the Main Beach lot

-Artisan craft fair with live music and entertainment at Dorothea Jacobs Grant Common & the Dunaway Center

-Kids costume parade & trick or treating in Perkins Cove (organized and run by Ogunquit Parks & Recreation committee)

-Dogtoberfest beach walk & costume parade (organized and run by an Ogunquit resident)

Sunday, October 25:

-Artisan craft fair with live music and entertainment at Dorothea Jacobs Grant Common & the Dunaway Center

-High Heel Dash in Perkins Cove (organized and run by Frannie Peabody Center)

We are planning some improvements this year considering two of last year's key challenges.

1-Hosting the classic car show (10am-1pm) and the Dogtoberfest costume parade (11am-noon) during the same period caused some traffic issues. We will be suggesting to the organizer that she consider moving the event to later in the day on Saturday, after the car show is over (potentially 2-3pm) or hosting it on Sunday, when there are no other activities scheduled at the beach. We also have a member (Woof Works Training) who is interested in helping her with the event, so hopefully that will also help the event to run more smoothly.

2-There was enormous interest this year from classic car owners. Our previous record for participating cars was 140; this year we had almost 250 cars show up. This is highly dependent on weather, of course, but we are asking to close all of Main Beach parking lot on Saturday morning from 7am-2pm to allow for an organized presentation and greater pedestrian safety. (Traditionally, there is no charge for parking during OgunquitFest weekend.)

OgunquitFest / 2

As always, we will be inviting Chamber member businesses to develop their own events and specials to celebrate OgunquitFest.

All OgunquitFest activities are subject to change, deletion, or augmentation. Activities will include outside sales, so we ask that consideration be given to that possibility.

As in previous years, we request permission to:

- locate the classic car show at the Main Beach parking lot. We will work directly with the Public Works & Police Departments to close off the lot prior to Saturday morning and secure space for the classic cars. We would also like to use the town's trailer as a "stage" for the band.
- locate the artisan craft fair in Dorothea Jacobs Grant Common and inside the Dunaway Center. Vendors will provide their own 10x10' tents in the park, and we will tape off 10x10' spaces in the Dunaway.
- rent and locate a porta-potty near the entrance to Grant Common.
- park food trucks at Obed's Lot near the entrance to the Common.
- use Perkins Cove for the High Heel Dash. The Frannie Peabody Center hosts the event and will coordinate all public safety efforts with the town.
- use banners to advertise the event in advance.
- use A-frames to advertise the event and for directions during the event.
- use a large banner at the entrance to the park so craft fair attendees can more easily find the outdoor craft fair location.
- request delivery and use of town trash barrels, barricades, and pedestrian signs, as needed.
- place appropriately themed displays and decorations throughout town and by the business community to augment the celebratory environment.

We ask that the town not charge for parking during this weekend at municipally owned lots, and due to the number of people in attendance, the town open and maintain winterized public restrooms.

EVENT 4: CHRISTMAS BY THE SEA

40th annual Christmas by the Sea: December 11-13, 2026

December in Ogunquit features a holiday spirit with activities in town, creative and fun-filled decorations, and a festive atmosphere in the air. The month's anchor event, Christmas by the Sea, is just one of the reasons that Travel + Leisure has recognized Ogunquit as one of its Top 25 U.S. Christmas towns during the past three years.

Our businesses go all out for Christmas by the Sea by creating and hosting dozens of holiday activities. This past year's schedule of events for just the three-day event period increased from four pages in 2024 to eight pages in 2025!

Currently planned activities for Christmas by the Sea include:

Friday, December 11:

- Footbridge Beach Bridge opening ceremony and selfie opportunity
- Shopping "Sip 'n Stroll" trail, stretching from Perkins Cove to downtown
- Holiday concert at the Baptist Church
- Town tree lighting at Veteran's Park

Saturday, December 12:

- Artisan craft fair
- Visit with Santa at the firehouse
- Letter writing to Santa at the Chamber
- Fireworks at Main Beach
- Holiday concert at the Baptist Church

Sunday, December 13

- Open house at area museums (e.g., OMAA, Historical Society, Heritage Museum)

We realize that as the event has gotten more popular, parking can be difficult to find. While this is not yet confirmed, we are talking with Franman Transportation about possibly providing shuttle service to downtown and Rotary Park from Footbridge Beach. Fingers crossed that we could come to a mutual agreement – it would be extremely helpful for our guests and residents.

Other events

We are appreciative that the town organizes and runs the annual holiday parade, which is truly one of the most treasured events of the weekend, and sets up and manages the bonfire at the beach that keeps guests warm while they are waiting for darkness to fall so they can watch the fireworks.

Christmas by the Sea / 2

As mentioned above, as attendance grows, businesses and area nonprofits have noticed and are adding more of their own events to liven up the weekend's festivities. Additional events include, but are not limited to, Ogunquit Fire Company craft show (Saturday), Rotary's Perkins Cove tree lighting/carols/s'mores (Friday evening), Wells Rotary Festival of Trees (Friday-Sunday), gingerbread house contest (Friday-Saturday), holiday cookie decorating and hot chocolate bars (all weekend), Memorial Library story hour (Saturday), OMAA's Story Trees by the Sea (Saturday-Sunday), parade watch parties (Saturday), Santa visiting with families at various businesses (Saturday and Sunday), food and drink specials (all weekend), live theatre and music at a number of venues (all weekend), and the Wells Christmas parade (Sunday).

All Christmas by the Sea activities are subject to change, deletion, or augmentation. Activities may include outside sales, so we ask that consideration be given to that possibility.

As in previous years, we request permission to:

- work with the Police and Public Works Departments to reserve space at Footbridge Beach parking lot and on Beach Street for guests to safely take part in the Friday events at those locations.
- host the craft show at the Dunaway Center (auditorium and downstairs).
- access the Main Beach parking lot for fireworks.
- rent and locate porta-potties at Main Beach for guest use during the fireworks.
- use banners to promote the event in advance.
- use A-frames to advertise the event and for directions during the event.
- request delivery and use of town trash barrels, barricades, and pedestrian signs, as needed.
- place appropriately themed displays and decorations throughout town and by the business community to augment the celebratory environment.

Due to the number of visitors, we ask that the town open and maintain winterized public restrooms.

IN GENERAL

Not all the individual events that make up these weekend celebrations are hosted or sponsored by the Ogunquit Chamber of Commerce. Partnering member businesses and nonprofits also hold events to not only enhance the celebrations but also promote their businesses during the celebration weekend.

We also work closely with the Ogunquit Parks & Recreation Committee, which supports and takes part in many of these events.

The Ogunquit Chamber of Commerce endeavors to serve the town's special event purpose, which is to serve and promote our entire community and our businesses by advertising all the events that occur during these celebration weekends. We ask that individual businesses and nonprofits be allowed to use appropriate decorations and signs in keeping with the events' themes, which will be put up and removed according to the current signage ordinance as it applies to special events.

While the Chamber advertises these individual events under the umbrella of larger special events, the individual entities handle fees, materials, set-up, and clean-up of their own events.

Requests for signage and zoning waivers:

Signs: Chapter 225, Article 8.12

Permitted uses in the district standards: Chapter 225, Article 7.2a

ADDITIONAL REQUESTS

Independence Day Fireworks Display

July 4, 2026 (rain date: July 5, 2026)

This annual fireworks event will take place in the Main Beach parking lot. The Ogunquit Chamber solicits and raises non-tax dollars to support this event. We also work with Visitor Services by providing informational flyers for their distribution to those parking at Main Beach to advise as to when the lot will be closed to prepare for the fireworks, and with the Police and Fire Departments on public safety issues before, during and after the fireworks. If there is space available in the three permitted areas for A-frame signage, we would appreciate the opportunity to use this space to acknowledge the many sponsor businesses who make the annual fireworks display possible.

Ogunquit Lobster Bite Challenge

May 2, 2026

Last year we introduced a new season kick-off event, the Ogunquit Lobster Bite Challenge. It brought together top Ogunquit Chamber chefs to compete head-to-head for the title of Best Lobster Bite in Town! It was hugely successful, with 130 happy guests and 10 participating restaurants. In terms of community impact, more than 70% of attendees reported spending money at an Ogunquit business either before or after the event.

This year, it's scheduled for Saturday, May 2 from 2-4pm, in the VIP tent outside Ogunquit Playhouse. Tickets include one lobster bite at each participating restaurant, and wine pairings. The Playhouse will also have a cash bar available.

We host a culinary/celebrity panel of three judges to pick the winning chef, who will be invited to compete for Maine Lobster Chef of the Year at Harvest on the Harbor in Portland in late October. The 2025 winner was Clay Hill Farm and chef Wes Philbrook.

We also ask our guests to vote for their favorite dish, and that chef will be awarded the People's Choice award. That award also went to Clay Hill Farm, with Walkers Maine just one vote behind.

Last year's participating restaurants were Walkers Maine, M.C. Perkins Cove, Pepper's Seafood Co./Cape Neddick Lobster Pound, The Front Yard, Dunes on the Waterfront Café, For the Love of Food & Drink, The Front Porch, Jonathan's Ogunquit, Surf Point 360, and Clay Hill Farm. We are currently finalizing this year's participating restaurants.

If there is space available in the three permitted areas for A-frame signage, we would appreciate the opportunity to use this space to promote the event and acknowledge the sponsor businesses who make the event possible.



APPLICATION/PERMIT for SPECIAL EVENT

Pursuant to Title IX, Chapter 11, of the Ogunquit Municipal Code, I request a SPECIAL EVENT Permit for the following:

NAME OF EVENT: **Ogunquit Pride**


(Attach Brief Description) (See Special Event Proposal details attached.)

LOCATION OF EVENT: Throughout town: Veterans Park, Dorothea Jacobs Grant Common, Beach Street, Shore Road, Perkins Cove, other locations to be determined


TO BE HELD FROM Friday, June 5-Sunday, June 7, 2026

“BOND” ATTACHED IN THE AMOUNT OF: N/A

NOTE: *“I understand that the responsibility for clean-up and the cost of Police/Fire services rendered, shall be borne by the event sponsors, and further, I understand that the event sponsor is responsible to reimburse the Town for any expenses resulting from any damages to Town property.”*

 Ogunquit Chamber, 20 Shore Road, Ogunquit, 207-646-1279
Signature of Sponsor *Address* *Telephone*

CODE OFFICER Tyler McOster Recommend Approval: YES [] NO [] Dated: 03/13/2026 | 9:31 AM EDT

FIRE CHIEF  Recommend Approval: YES [] NO [] Dated: 03/13/2026 | 5:57 AM EDT

POLICE CHIEF Ashley Wade Recommend Approval: YES [] NO [] Dated: 03/12/2026 | 1:59 PM EDT

DATED APPROVED: _____ DATE DENIED _____

Chairperson, Select Board

BACK IN 2026!



RETT'S ROOST



SUPERHERO

5K & KIDS FUN RUN

A COSTUME INSPIRED RUN ALONG OGUNQUIT BEACH
IN HONOR OF ALL THE COURAGEOUS KIDS WITH CANCER
AND THEIR BRAVE FAMILIES

10.22.22

12 PM @ MAIN BEACH, OGUNQUIT



REGISTER AT
RETTSTROOST.ORG



FOLLOWED BY AN AFTER-PARTY AT
THE LEAVITT THEATRE WITH SAGE'S
ENTERTAINMENT & MICHAEL BERNIER!
FOOD, DRINK, MAGIC, AWARDS!

SPONSORED BY
















YOGA EAST | YORK HOSPITAL | CUMMINGS, LAMONT, MCNAMEE | MIGHTY ROOTS | SHADS ADVERTISING | KONA ICE | CONGOONS
SHORELINE CONSTRUCTION | FEDPOINT | NORTH COUNTRY CIDER | BEACHFIRE BAR & GRILLE | LINDT | FLEURY GROUP | DUNKIN
BRICKYARD HOLLOW | DUNES ON THE WATERFRONT | OGUNQUIT CONNECTION | SPILLER'S FARM | SEA CHAMBERS | STUDIO EAST




Rett's ROOST

Rett's Roost is a local nonprofit dedicated to supporting families impacted by childhood cancer and child loss. Join us on Ogunquitfest weekend for a family friendly, fall-inspired, superhero themed event.

SUPERHERO 5K

Ogunquit Beach
OCTOBER 22, 2023








SIGN UP TO RUN, WALK, OR VOLUNTEER

FUN RUN @ 10AM

5K STARTS @ 10:15

DOGS & STROLLERS OK!



MORE INFORMATION:

rettsroost.org/superhero-5k
info@rettsroost.org

Prizes for race winners & top fundraisers



APPLICATION/PERMIT for SPECIAL EVENT

Pursuant to Title IX, Chapter 11, of the Ogunquit Municipal Code, I request a SPECIAL EVENT Permit for the following:

NAME OF EVENT: Bonaire, A Celebration of Ogunquit
(Attach Brief Description) (See Special Event Proposal details attached.)

LOCATION OF EVENT: Throughout town: Main Beach parking lot, Perkins Cove, Beach Street, Shore Road, other locations to be determined

TO BE HELD FROM Friday, June 12-Sunday, June 14, 2026

"BOND" ATTACHED IN THE AMOUNT OF: N/A






NOTE: *"I understand that the responsibility for clean-up and the cost of Police/Fire services rendered, shall be borne by the event sponsors, and further, I understand that the event sponsor is responsible to reimburse the Town for any expenses resulting from any damages to Town property."*

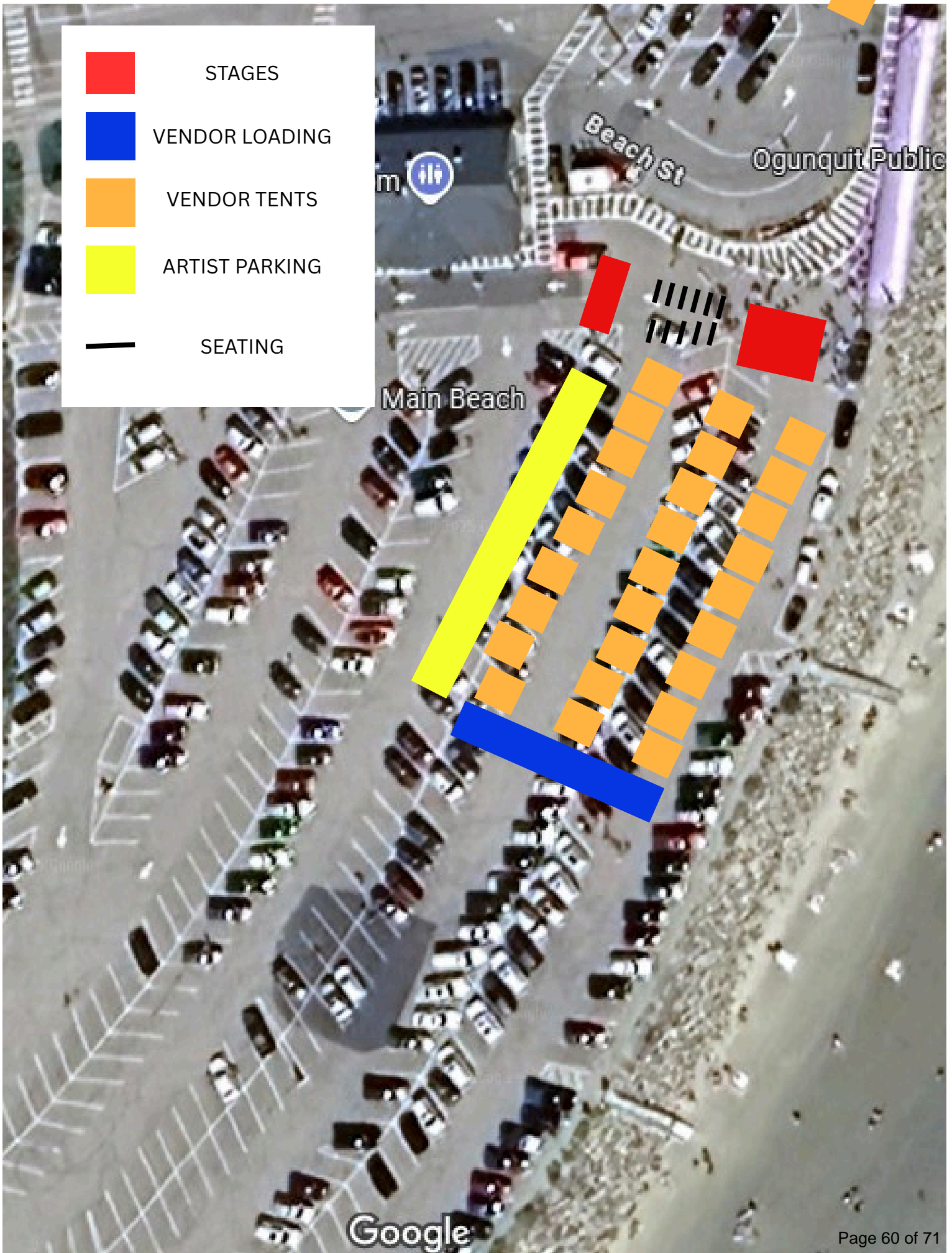
Oran Ogunquit Chamber, 20 Shore Road, Ogunquit, 207-646-1279
Signature of Sponsor *Address* *Telephone*

CODE OFFICER *Tyler McOsker* Recommend Approval: YES [x] NO [] Dated: 03/13/2026 | 9:31 AM EDT
FIRE CHIEF *(Signature)* Recommend Approval: YES [x] NO [] Dated: 03/13/2026 | 5:57 AM EDT
POLICE CHIEF *Asuley Wade* Recommend Approval: YES [x] NO [] Dated: 03/12/2026 | 1:59 PM EDT

DATED APPROVED: _____ DATE DENIED _____

Chairperson, Select Board

	STAGES
	VENDOR LOADING
	VENDOR TENTS
	ARTIST PARKING
	SEATING



OGUNQUIT

Beautiful Place by the Sea

APPLICATION/PERMIT for SPECIAL EVENT

Pursuant to Title IX, Chapter 11, of the Ogunquit Municipal Code, I request a SPECIAL EVENT Permit for the following:

NAME OF EVENT: 23rd Annual OgunquitFest

(Attach Brief Description) (See Special Event Proposal details attached.)

LOCATION OF EVENT: Throughout town: Main Beach, Main Beach parking lot, Dorothea Jacobs Grant Common, Dunaway Center, Beach Street, Shore Road, Perkins Cove, other locations to be determined

TO BE HELD FROM Friday, October 23-Sunday, October 25, 2026

"BOND" ATTACHED IN THE AMOUNT OF N/A

NOTE: *"I understand that the responsibility for clean-up and the cost of Police/Fire services rendered, shall be borne by the event sponsors, and further, I understand that the event sponsor is responsible to reimburse the Town for any expenses resulting from any damages to Town property."*

Rance Ogunquit Chamber, 20 Shore Road, Ogunquit, 207-646-1279
Signature of Sponsor *Address* *Telephone*

CODE OFFICER *Tyler McOsker* Recommend Approval: YES [x] NO [] Dated: 03/13/2026 | 9:31 AM EDT

FIRE CHIEF *(Signature)* Recommend Approval: YES [x] NO [] Dated: 03/13/2026 | 5:57 AM EDT

POLICE CHIEF *Shelley Wade* Recommend Approval: YES [x] NO [] Dated: 03/12/2026 | 1:59 PM EDT

DATED APPROVED: _____

DATE DENIED _____

Chairperson, Select Board



APPLICATION/PERMIT for SPECIAL EVENT

Pursuant to Title IX, Chapter 11, of the Ogunquit Municipal Code, I request a SPECIAL EVENT Permit for the following:

NAME OF EVENT: 40th Annual Christmas by the Sea

(Attach Brief Description) (See Special Event Proposal details attached.)

LOCATION OF EVENT: Throughout town: Footbridge Beach Bridge, Veterans Park, Perkins Cove, Dunaway Center, Beach Street, Shore Road, Main Street, Shore Road to Main Beach parade route, Main Beach parking lot, Main Beach, other locations to be determined

TO BE HELD FROM Friday, December 11-Sunday December 13, 2026

“BOND” ATTACHED IN THE AMOUNT OF: N/A

NOTE: *“I understand that the responsibility for clean-up and the cost of Police/Fire services rendered, shall be borne by the event sponsors and further, I understand that the event sponsor is responsible to reimburse the Town for any expenses resulting from any damages to Town property.”*

Ogunquit Chamber, 20 Shore Road, Ogunquit, 207-646-1279
Signature of Sponsor *Address* *Telephone*

CODE OFFICER Tyler McOsker Recommend Approval: YES NO Dated: 03/13/2026 | 9:31 AM EDT

FIRE CHIEF Recommend Approval: YES NO Dated: 03/13/2026 | 5:57 AM EDT

POLICE CHIEF Shelley Wade Recommend Approval: YES NO Dated: 03/12/2026 | 1:59 PM EDT

DATED APPROVED: _____

DATE DENIED _____

Chairperson, Select Board

MUNICIPAL OFFICES

23 SCHOOL STREET • P.O. BOX 875
OGUNQUIT, MAINE 03907-0875
(207) 646-5139 General Offices
(207) 646-5140 Assessor
(207) 646-9326 CEO

APPLICATION / PERMIT for SPECIAL EVENT

NAME OF EVENT: Ogunquit Annual Plein Air Painting Event
LOCATION OF EVENT: Perkins Cove, Ogunquit, Maine
DATE OF EVENT: Saturday, September 12, 2026
RAIN DATE: Sunday, September 13, 2026
PERMIT EFFECTIVE DATES: Friday, September 4 through Sunday, September 13, 2026
ARTIST REGISTRATION OPENS: May 15, 2026

Ogunquit is hosting its annual Plein Air painting event in Perkins Cove. Plein Air painting in and around Perkins Cove is part of Ogunquit's art history. Artists will be painting throughout town, along the Marginal Way, and in Perkins Cove. Events include a Wet Paint Sale, live music, an awards ceremony, historical tours, art history talks, and artist demonstrations. Sidewalk sales shall be permitted only during Labor Day weekend, specifically September 4, 5, and 6, 2026. This Labor Day weekend sidewalk sale is an outdoor sales exemption that allows existing Ogunquit businesses to sell merchandise within their approved outdoor business areas. It is not a vendor event and does not allow outside participants. No use of Town property, Town staffing, or Town resources is requested or allocated for the Labor Day weekend sidewalk sale. Outside sales associated with the Plein Air Painting Event shall be limited exclusively to artists who are registered participants in the 2026 Plein Air Painting Event. Such outside sales shall be permitted only on September 11, 12, and 13, 2026. No general sidewalk sales shall occur during the Plein Air weekend except as authorized for registered event participants under this permit. The applicant is requesting a waiver of the Town's prohibition on outside sales for the limited dates and participants specified above, as well as a waiver of the Town's sign ordinance for Plein Air signage downtown, Shore Road, Perkins Cove, and by the lighthouse for the duration of the permit period.

Signature of Sponsor: _____
Address: _____
Telephone: _____

FIRE CHIEF Recommend Approval: YES NO Date: 02/20/2026 | 11:44 AM EST
POLICE CHIEF Recommend Approval: YES NO Date: 02/20/2026 | 11:39 AM EST

DATED APPROVED: _____ DATE DENIED: _____
Chairman, Board of Selectmen: _____



Memo

To: Select Board

From: Matt Buttrick *MB*

Date: 3-16-2026

Subject: Special Events Permit for Ogunquit Annual Plein Air Painting Event (2026)

This memorandum is submitted for Select Board review regarding the Special Event Permit application for the 2026 Ogunquit Annual Plein Air Painting Event. The event celebrates Ogunquit's historic connection to the Ogunquit art colony and the tradition of outdoor painting in Perkins Cove and along the Marginal Way.

The applicant requests approval of a Special Event Permit effective September 4 through September 13, 2026, to allow for event preparation, artist participation, and temporary event signage. The primary event date is September 12, 2026, with a rain date of September 13, 2026. The extended permit period allows for installation of event signage, artist participation throughout the community, and event-related preparation and coordination.

The application also requests limited authorization for outside sales associated with the event on September 11, 12, and 13, 2026, and a temporary waiver of certain signage provisions to allow event wayfinding and promotional signage.

The Town ordinance authorizes the Select Board to issue up to five Special Event Permits annually for events requiring temporary modification or suspension of Town ordinances or the use of Town resources. The requested waivers fall within the scope of that authority.

SELECT BOARD AGENDA ITEM SUMMARY

- Agenda Item: Special Event Permit – Ogunquit Annual Plein Air Painting Event (2026)
- Event Location: Perkins Cove and surrounding areas throughout Ogunquit
- Event Date: September 12, 2026
- Rain Date: September 13, 2026

- Permit Period Requested: September 4 – September 13, 2026
- Artist Registration Opens: May 15, 2026

Event Overview

- The Ogunquit Plein Air Painting Event highlights the town’s historic art colony and the longstanding tradition of artists painting outdoors in Perkins Cove and along the Marginal Way. Artists will paint throughout Ogunquit with related programming including a Wet Paint Sale, live music, awards ceremony, historical tours, art talks, and artist demonstrations.

Ordinance Authority

- The Town of Ogunquit ordinance authorizes the Select Board to issue up to five Special Event Permits per calendar year for events requiring temporary modification or suspension of Town ordinances or the use of Town resources.
- The Ogunquit Annual Plein Air Painting Event requests limited and temporary modifications to outside sales regulations and signage provisions to facilitate the event.

Summary of Ordinance Waivers Requested

1. Outside Sales Authorization

- Outside sales associated with the Plein Air event are requested for September 11, 12, and 13, 2026. Authorization would be limited to registered event artists and existing Ogunquit businesses operating within their approved outdoor spaces.
- No general sidewalk sales unrelated to the event would be permitted.

2. Temporary Event Signage

- A temporary waiver is requested to allow Plein Air event signage during the permit period (September 4–13, 2026) in designated locations including downtown Ogunquit, Shore Road, Perkins Cove, and the lighthouse area.

Proposed Conditions of Approval

- Permit effective September 4 through September 13, 2026, for event-related activities and signage.
- Outside sales authorized only September 11–13, 2026.

- Outside sales limited to registered Plein Air artists and existing businesses in approved spaces.
- No general sidewalk sales permitted outside these parameters.
- Temporary event signage permitted in approved locations during the permit period.
- All signage must be removed by the end of the permit period.
- Event organizers must comply with all Town ordinances and safety requirements.
- Event organizers shall coordinate with Police, Fire, and Public Works as necessary.
- Public spaces used for the event must be cleaned and restored following the event.
- The Town reserves the right to modify or revoke the permit if conditions are not met.

Findings

- The Plein Air event promotes Ogunquit’s historic art colony and cultural heritage.
- The requested ordinance waivers are limited in scope and duration.
- Outside sales authorization is restricted to event participants and existing businesses.
- The event supports local economic activity and cultural tourism.

Staff Recommendation

Staff recommends approval of the Special Event Permit for the 2026 Ogunquit Annual Plein Air Painting Event subject to the stated conditions of approval.

Recommended Motion

Move to approve the Special Event Permit for the 2026 Ogunquit Annual Plein Air Painting Event pursuant to the Town’s Special Event Permit ordinance authorizing up to five such permits annually for events requiring modification or suspension of Town ordinances, to be held September 12, 2026, with a rain date of September 13, 2026, with the permit effective September 4 through September 13, 2026, including authorization for limited outside sales September 11 through September 13, 2026, and temporary event signage, subject to the stated conditions of approval.

OGUNQUIT

Beautiful Place by the Sea

OGUNQUIT LIQUOR LICENSE APPLICATION

NEW <input type="checkbox"/>	RENEWAL <input checked="" type="checkbox"/>	FOR THE YEAR: <u>2026</u>
CURRENT LICENSE EXPIRATION DATE: <u>5/23/26</u>		

BUSINESS NAME: The Front Porch

APPLICANT: Scott Vogel

EMAIL: scott@thefrontporchogt.com

BUSINESS REG #: 2026-68 ISSUE DATE: 07.08.2025 MAP: 7 LOT: 100

OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: 220

NOTE - SPECIAL ATTENTION

Applicants must procure the signatures of the following Town Officials, submit an original drawing at a scale of one inch (1") equals ten feet (10') of all areas on the premises which are open to the public, and return said drawing with this completed application to the Town Clerk before being scheduled by the Select Board for approval. APPLICATIONS MUST BE SUBMITTED NINETY (90) DAYS PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		YES	NO	YES	NO	
Police Chief	<u>Ashley Wade</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	03/10/2026 1:33 PM
Fire Chief	<u>Russ Osgood</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	03/11/2026 12:44 PM
Code Officer	<u>Tyler McIsaac</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	03/10/2026 1:46 PM

ATTENDANCE AT PUBLIC MEETING MAYBE REQUIRED PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of the business, or structural change(s) to the building(s) housing the business. Knowingly supplying false information on this application is a Class D offense under the Criminal Code and is punishable by confinement of up to one (1) year or by a monetary fine of up to \$500 or both.


APPLICANT'S SIGNATURE

FOR OFFICE USE ONLY

Application Fee: <u>\$225.00</u>	Date Paid: <u>3/10/26</u>	Check/Cash <input checked="" type="checkbox"/>	Check #: <u>8231</u>
Background Check Fee: <u>\$ 0</u>	(\$21.00 per person listed on application)		
Business Reg. Fee: <u>\$200.00</u>	Paid prior to Liquor Application? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
TOTAL PAID WITH APPLICATION: \$ <u>371.00</u>		Received by: <u>Linda</u> (Town Clerk's Office)	
DATE HEARD: <u>N/A</u>	APPROVED: _____	DENIED: _____	

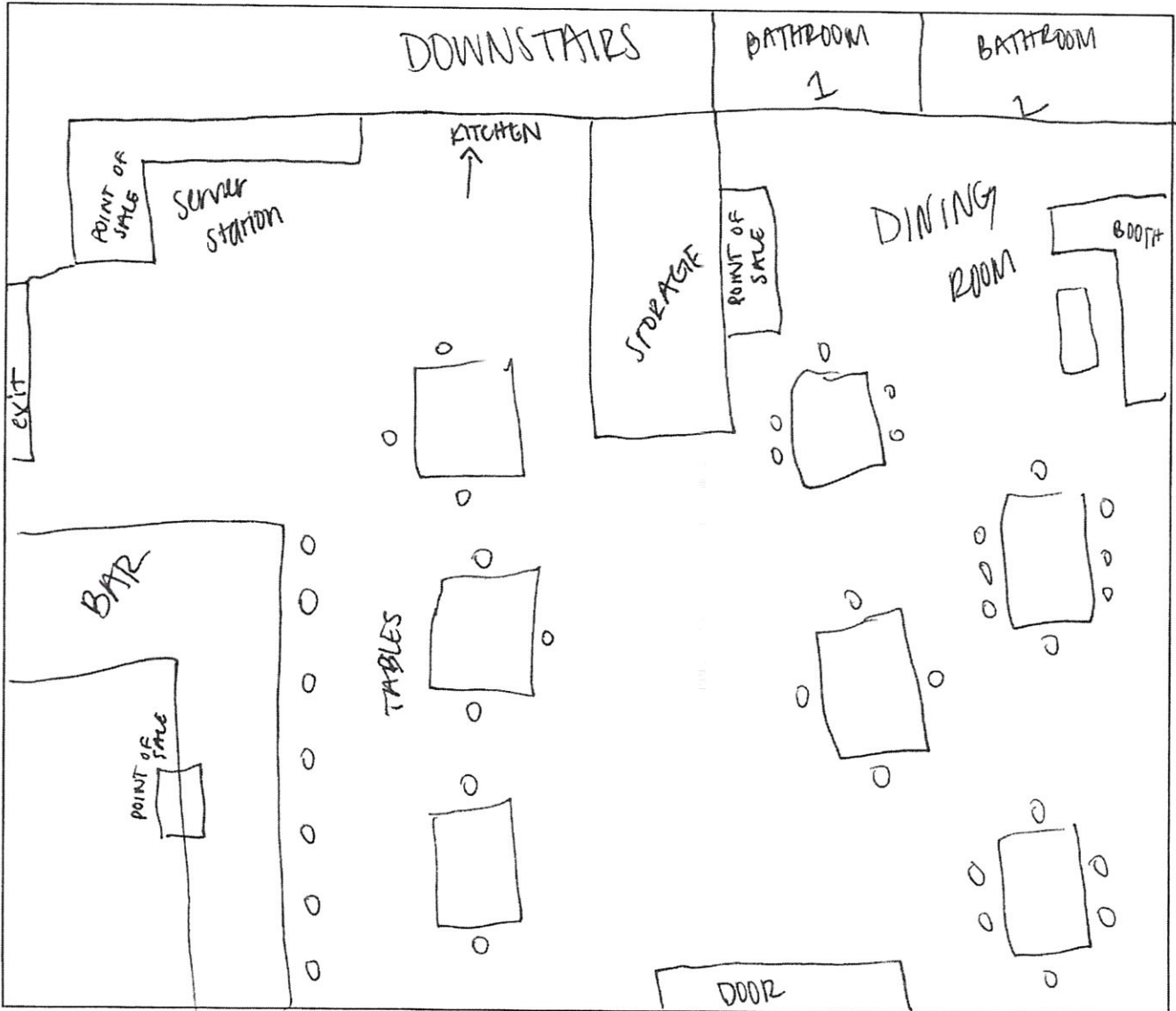


STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.





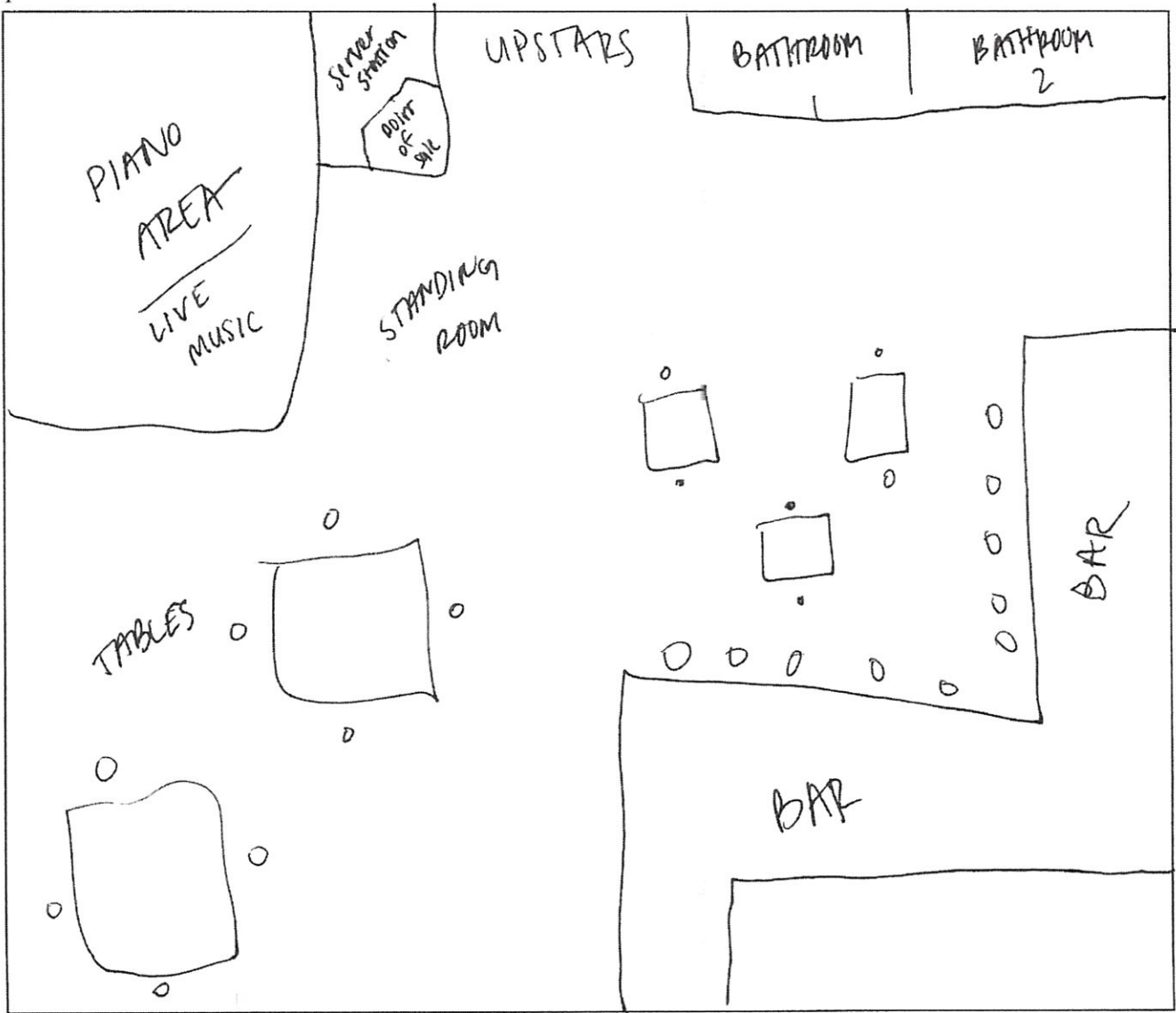
STATE OF MAINE

DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

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OGUNQUIT AMUSEMENT LICENSE APPLICATION

NEW RENEWAL FOR THE YEAR: 2026

Business Name: The Front porch

Business Address: 9 Shore Road, Ogunquit ME 03907

Business Phone #: 207-646-4005 Home Phone #: 207-303-8909

Applicant: Scott Vogel

Address: 16 Beach St, Ogunquit ME 03907

Business Reg. #: 2026-6E Issue Date: 07-08-25 Map: 7 Lot: 100

Occupancy Load established by the Ogunquit Fire Chief: 225

Nature of Business: BAR & RESTAURANT

Form of Entertainment: (Please be specific) Piano players

Has your License to conduct this business ever been denied, suspended, or revoked?

Yes [] No

If, YES, please explain: _____

Have you, any partners, or corporate officers even been convicted of a felony?

Yes [] No

If, YES, please explain: _____

NOTE - SPECIAL ATTENTION

APPLICATION MUST BE SUBMITTED NINETY DAYS (90) PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

Please consult Chapter 14 of the Ogunquit Municipal Code for all provisions applicable to this license.

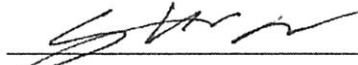
"Entertainment" is defined as follows in said Code:

"Entertainment shall include dancing by and for patrons, any music, videogames, devices, machines and any other amusement, performance, exhibition, diversion or other activity with an entertainment value whether provided for or used by patrons, independent contractors, employees or proprietors. Entertainment shall not include televisions or radios nor shall it include "background music" meaning music not involving live performers and not used for dancing and which music is only incidental to the primary activity offered."

ATTENDANCE AT PUBLIC MEETING MAYBE REQUIRED

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of the business, or structural change(s) to the building(s) housing the business since 2026
(Insert date when change was made)



 PROPERTY OWNER'S SIGNATURE



 APPLICANT'S SIGNATURE

THE FOLLOWING MUST BE SUBMITTED WITH THIS APPLICATION:

1. All applications shall be accompanied by two (2) scale drawings at a scale of one (17") inch to ten (10') feet depicting the floors of the building in which the entertainment is to be located, all entrances and exits and all areas open to patrons indicating in each area the use made by patrons and indicating the floors and areas for which the applicant seeks a license.
2. Applicants for video game entertainment shall present, to scale, floor plans depicting the location and floor area of these devices and the location of the supervisor(s). Machines shall be listed by function and serial number.
3. Applicants for patron dancing entertainment shall present to scale floor plans depicting the location and size of the dance floor(s).
4. Each application shall constitute a new application and all required information must be included. *Licenses expire on May 31st of each year.*

FOR OFFICE USE ONLY

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		Yes	No	Yes	No	
Police Chief	_____	[]	[]	[]	[]	_____
Fire Chief	_____	[]	[]	[]	[]	_____
Code Officer	_____	[]	[]	[]	[]	_____
Received by: <u>LALL</u> Fee\$ <u>125.00</u> Date Paid: <u>13.10.26</u> <u>Check</u> / Cash <u>8231</u> Filed with Liquor License Application <input checked="" type="checkbox"/>						
Date Heard: <u>N/A</u> Date Approved: _____ Date Denied: _____						

OGUNQUIT BOARD OF SELECTMEN
